



HAWK MOUNTAIN SCOUT RESERVATION HAWK MOUNTAIN COUNCIL #528/BSA

5027 POTTSVILLE PIKE • READING, PA 19605 • TELEPHONE 610-926-3406 • FAX 610-926-4965

January 2005

Dear Unit Leader:

The Summer Camp season for the Year 2005 is quickly approaching. The summer camp staff is looking forward to another great year at Hawk Mountain Scout Reservation. Here is your copy of the Leader Guidebook. Please read it carefully. There are several changes that will affect your unit during your stay at summer camp. Our goal is to provide your scouts with the greatest summer camp experience possible. We hope that you will find the changes very beneficial to the scouts and the scouting program. Some of the changes for 2005 include:

- New check-in procedures
- Addition of Communication merit badge
- Revisions to the Pathfinder program

The Hawk Mountain Council supports the idea that no scout should be deprived of a summer camp experience due to financial circumstances. Camperships are available to scouts in the Hawk Mountain Council. Please contact the Council Office or contact your District Executive concerning the Campership Program.

Remember that this Leader Guidebook will be your map to a successful summer camp experience within your troop. Read it carefully and thoroughly. Please remember to attend the Leader's meeting on April 24, 2005 at 1:00 PM at the Hawk Mountain Scout Reservation, Willits Dining Hall. Your unit will be able to sign up for summer camp 2006 at this time. If you have any questions, please do not hesitate to contact me at the Council Service Center at 610-926-3406

Yours in Scouting,

Sally Trump
Reservation Director

TIME	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
6:30 / 7:10		POLAR BEAR SWIM AT REARY POOL				
7:30 TO 8:15		BREAKFAST SERVED DINING HALL AND HEATERSTACK				
9:00 TO 12:00		MERIT BADGE INSTRUCTION SCOUT SKILL DEVELOPMENT C.O.P.E. PATHFINDER PROGRAM				
11:00 TO 12:00		OPEN BOATING - LAKE				
11:30		SPL MEETING		SPL MEETING		
11:40		LEADER AND SPL LUNCH AT DINING HALL				
12:00		SCOUT LUNCH SERVED AT DINING HALL COOKING MERIT BADGE AT SCOUTCRAFT AREA				
12:30		STAFF LUNCH SERVED AT DINING HALL				
1:00	PHOTOS	SIESTA				
1:00	CHECK IN					MILE SWIM
1:30		MILE SWIM PRACTICE AT REARY POOL				
2:00 TO 3:00		OPEN BOATING - LAKE				
2:00 TO 5:00	MEDICAL CHECKS COMMISSARY ORIENTATION SWIM CHECKS	MERIT BADGE INSTRUCTION SCOUT SKILL DEVELOPMENT INSTRUCTIONAL SWIM AT REARY POOL (2:00 - 2:30) OPEN SWIMMING (2:30 - 5:00) C.O.P.E. PATHFINDER PROGRAM - TENDERFOOT (2:00 - 3:00) PATHFINDER PROGRAM - SECOND CLASS (3:00 - 4:00) PATHFINDER PROGRAM - FIRST CLASS (4:00 - 5:00)				
4:00	LEADER MEETING					
5:45		RETREAT AT DINING HALL AND CAMPSITES				
6:00		DINNER SERVED DINING HALL AND HEATERSTACK				FAMILY BBQ
7:00 TO 9:00		OPEN PROGRAM		7:45 - CHAPEL 8:30 - OA	OPEN PROGRAM	
7:00	MERIT BADGE SIGN UPS		SAFETY AFLOAT and SAFE SWIM DEFENSE			
7:50	RETREAT					RETREAT
8:00	CAMPFIRE					CAMPFIRE
9:00			LEADER MEETING	OA CRACKER BARREL		
10:00		THE DAY ENDS WITH TAPS				

HAWK MOUNTAIN COUNCIL CAMPING COMMITTEE

Chairman	Doug Young	610-777-5731(W)
Reservation Director	Sally Trump	610-926-3406 (W) 610-589-2328 (H)
Council Office		610-926-3406
Camp Administration Bldg.		570-754-7552
Camp Ranger	Kevin Huneke	570-754-7390

Directions to the Hawk Mountain Scout Reservation

Location: The Hawk Mountain Scout Reservation is located in Schuylkill County, Pennsylvania, just off Route 183. From the South, take Interstate 78 to Route 183 North. Cross over the Blue Mountain. At the base of the mountain, turn left just past the Blue Ridge Hotel onto Blue Mountain Road, follow the signs into camp. From the North, take Route 183 South. Make a right turn just before the Blue Ridge Hotel onto Blue Mountain Road and follow the signs.

TABLE OF CONTENTS

	<u>PAGE</u>
I. What is Boy Scout Camping?	7
II. How Do I Sign Up For Summer Camp?	8-9
A. April 24, 2005 Leader's Meeting	
B. Campsite Names and Size	
C. Reservations for 2006	
III. Cost	10
A. Camp Fees	
B. Fees Due Prior to Camp	
C. Fees Payable At Camp	
D. Refund Policy	
E. Camperships	
IV. National and Local Policies	11-12
V. Your Arrival at the Hawk Mountain Scout Reservation	13-14
A. Check-In	
1. Medical Evaluations	
2. Swim Evaluations	
3. Camp Photograph	
4. Quartermaster Pick-Up	
B. Leader Meeting – Sunday Afternoon	
C. Retreat Ceremony	
D. First Meal	
E. Sunday Evening – Merit Badge Sign-ups	
F. Welcoming Campfire	
G. Taps	
H. Emergencies	
VI. During Your Stay At The Hawk Mountain Scout Reservation	15-16
A. Fire and Emergency Sirens	
B. Chaplain Services	
C. Heaterstack Food Service	
D. Patrol Cooking	
E. Administrative Service	
F. Commissioner Service	
G. Senior Patrol Leader Meeting	
H. Hawk Talk	

VII. The Last Two Days At Hawk Mountain Scout Reservation 17-18

A. Friday

1. Merit Badges
2. Kittatinny Award
3. Campwide Open Program
4. Board Of Review
5. Chicken BBQ
6. Retreat and Campfire

B. Saturday

1. Breakfast
2. Quartermaster
3. Check-Out
4. Administration
5. Lost & Found
6. Departure Time

VIII. Daily Programs 19-21

A. Aquatics

1. Polar Bear Swim
2. Boating
3. Mile Swim Practice
4. Instructional Swim
5. Swimming
6. Safety Afloat and Safe Swim Defense

B. COPE

C. Scoutcraft

D. Handicraft

E. Shooting Sports

F. Minsi-Memeu Trial

G. Outpost Camping

H. Nature Trail

I. Trading Post

J. Quartermaster

K. Food Service

L. Pathfinder Program

IX. Evening Program 22

X.	Advancement Plan	23-29
A.	Merit Badge Program	
1.	Partial Completion	
2.	Board of Review	
B.	Merit Badge Pre-requisites	
C.	Merit Badge Grid Sheet	
XI.	Order Of The Arrow	30
A.	Kittatinny Award	
B.	Evening Activities	
C.	Order of the Arrow Day	
D.	Call-Out	
E.	Order Of The Arrow Participation Award	
XII.	Recognition Programs	31-32
A.	Camp Patch	
B.	Camp Leader Mugs	
C.	Troop Dairy Mug	
D.	Honor Troop	
E.	Clean Campsite Award	
F.	Hawk Mountaineer Award	
G.	Paul Bunyan Certificate	
H.	Rifle Range Award	
I.	Archery Award	
J.	Polar Bear Swim	
K.	BSA Mile Swim	
L.	Safe Swim Defense And Safety Afloat	
M.	BSA Lifeguard	
N.	Snorkeling BSA	
O.	Kittatinny Award	
P.	Order Of The Arrow Participation Award	
IX.	Responsibilities Of The Troop Committee	33
XV.	Scoutmaster Checklist	34-35
XVI.	Senior Patrol Leader Checklist	36

WHAT IS BOY SCOUT CAMP?

Hawk Mountain Scout Reservation offers long term camping (6 nights) to Boy Scouts from the Hawk Mountain Council as well as other visiting Councils. Our Camp operates 7 weeks during the summer with 18 Campsites available to Troops. The Scouts sleep in platform tents on metal spring cots. ***Please be sure to bring a mat or suitable alternative to cover the metal springs of the cot.** We offer a variety of programs, merit badges and, of course, a well stocked Trading Post.

The following information will help serve as a guide for your Troop to have a wonderful Summer Camp Experience.

Camping is the great outdoor adventure of Scouting. The most crucial element of camping is that each Scout should have the opportunity that the Boy Scout Handbook promises.

The Hawk Mountain Scout Reservation is a 700-acre tract of land dedicated to offering Scouts the chance to experience the beauty of the outdoors. We serve over 2,300 Boy Scouts each summer. We are proud to be involved with the Forest Stewardship Program through the state of Pennsylvania.

In addition to our Summer Camp Program, the camp is the center for training adult leaders in the program of Cub Scouting, Boy Scouting and Commissioner Service. Reservations for Weekend Winter Camping begin on July 1st each year.

Kittatinny Lodge #5 of the Order of the Arrow, Scouting's honor society, utilizes the Reservation throughout the year for fellowship and service gatherings. Their service, combined with that of the Council Maintenance Committee, provides countless man-hours of up-keep for the Reservation.

HOW DO I SIGN UP FOR SUMMER CAMP?

The first day for sign-ups for the upcoming year will take place at the Annual Leaders Meeting held at the Willits Dining Hall, on April 24, 2005 at 1:00 PM. Reservation forms will be distributed at this time. There is a \$100.00 non-refundable deposit due with your reservation. If you have attended Hawk Mountain Scout Reservation last year, this \$100.00 Reservation Fee will be rolled over to next year.

When choosing a Campsite, please keep in mind the number of boys in your Troop. Troops not meeting the minimum campsite number of Scouts may have another Troop placed with them. In addition, we reserve the right to move any Troop to another campsite if the minimum campsite number is not met.

If your Troop is not willing to welcome another Troop in your site, your Troop will be responsible for the Campsite fee equal to the site minimum times the per boy weekly fee.

The following sites have the minimum and maximum numbers listed. If you have a small Troop (less than the minimum), inform us when you make your reservation and we will make your reservation for a ½ site.

	<u>CAMPSITE</u>	<u>MINIMUM</u>	<u>MAXIMUM*</u>
	Tuscarora	12	24
	Tamaqua	15	24
	Cacoosing	20	34
	Maxatawny	22	38
	Perkiomen	19	32
	Mohawk	20	34
	Lenape	19	32
	Te-Tau-Ken	19	40
(Heaterstack)	Navesink	26	42
	Seneca A	8	12
	Seneca B	7	10
	Seneca C	7	10
	Cayuga	20	34
	Mahantongo	15	30
	Shenandoah	17	28
(Heaterstack)	Iroquois	20	34
(Heaterstack)	Shawnee	32	52
(Heaterstack)	Ontelaunee	19	32
(Heaterstack)	Tulpehocken	15	24
(Heaterstack)	Tanglendam	17	28

- Includes Adult Leaders

All Campsites will eat lunch cafeteria-style in the dining hall. Breakfast and Dinner will be in the Campsite for Heaterstack sites and will be delivered. All other campsites will be assigned tables in the Dining Hall for dinner.

Reservations for 2006 can be made at the Council Service Center from May 1 – June 10, 2005.

From June 17, 2005 – August 20, 2005, Reservations will only be accepted at the Hawk Mountain Scout Reservation.

As of August 1, 2005, any Hawk Mountain Council Unit that wasn't signed up or did not attend Hawk Mountain Scout Reservation in 2005 can make a reservation.

As of September 1, 2005, any Out-of-Council Unit that did not attend the Hawk Mountain Scout Reservation in 2005 can make a reservation.

***Reminder: To assure your Campsite and week for 2005 attend the first day of Reservations – April 24, 2005.**

COST FOR YOUTH

<u>CAMP FEES</u>	<u>HAWK MOUNTAIN COUNCIL</u>	<u>VISITING COUNCILS*</u>	*Visiting Council Troops attending HMSR in <u>2004</u> may deduct \$10.00 per scout from the fees shown under <u>Visiting Councils</u>. i.e. \$205 becomes \$195.
Scout	\$185.00	\$205.00	
If paid at camp	\$210.00	\$230.00	

COST FOR ADULTS

- 2 adult free for 1 to 10 scouts.
1 additional free adult for each additional 5 scouts.
- \$70 each for additional adult.

FEES DUE PRIOR TO CAMP

- | | | |
|----|--------------------------|---|
| 1. | Reservation Site Deposit | \$100.00 Non-refundable
Due with Reservation |
| 2. | Per Boy Fee | \$30.00 per boy due February 15, 2005 |
| 3. | Full Payment | Due June 1, 2005 Balance of Scout fees <u>MUST</u> be paid <u>PRIOR</u> to your arrival at Camp. (<u>A \$25.00 late fee per boy will be assessed if paid at Camp.</u>) |

FEES PAYABLE AT CAMP

Troop Picture	\$7.00 – 8 x 10 color picture – Troops ordering More than 6 pictures will receive one free.
Chicken BBQ	\$7.00 Adults - \$5.00 Children (under 11) Tickets must be purchased by Monday of your week of camp. This fee is for parents/visitors.
Neckerchief	\$4.00 per person for participation in Kittatinny Award.
C.O.P.E.	\$14.00 fee includes T-shirt.
Visitors Meals	\$3.00 Breakfast \$5.00 Lunch \$6.00 Dinner

Additional Food Order Form – see enclosed form for availability and fees.

REFUND POLICY

Refunds are available upon written request for medical reasons and special circumstances. Amounts of refunds are determined by the Reservation Management. All refunds requests must be made by August 20, 2005.

CAMPERSHIPS

It is the philosophy of the Hawk Mountain Council that no Scout should be deprived of the camp experience due to finances. To that end, there is support for Hawk Mountain Troops in assisting their families in meeting the costs of sending their Scouts to camp. Although the generosity of community leaders has made funding available for Camperships, the family and troop should share in providing the needed support. The need for Campership support should be determined at the Troop level using the Campership Request Form enclosed in the Leader's Packet. The request should be completed and returned to the Council Service Center before May 1.

NATIONAL AND LOCAL POLICIES

- In compliance with the Civil Rights Act Title IV, the Hawk Mountain Scout Reservation is open to **all Scouts** regardless of race, color, national origin or religion.
- Per action of the National Council Executive Board, BSA, at the October 1987 Meeting – “All outings must have at least **2 ADULT LEADERS**, 1 (one) who must be 21 years old or older. The second adult must be at least 18 years old or older.”
- Each Troop is under the direction of these competent adult leaders who are in residence at all times with the Troop.
- With the National Council emphasis on the elimination of **CHILD ABUSE**, care should be taken for the new campers. All too often, the first camping experience becomes the last due to the way a Scout is treated by his peers and adults. Hazing will not be permitted in any form. Troop adult leadership is responsible to see that it does not occur. **THERE ARE NO ACCEPTABLE INITIATIONS.**
- Per National Council Policy on **ALCOHOL & DRUGS** – “Use of alcohol or drugs are forbidden in any Scouting activity.” Anyone caught with alcohol or drugs on camp property will be asked to leave immediately. Local and state authorities will be contacted concerning any such cases.
- Use of **TOBACCO** by anyone under the age of 18 is forbidden on camp property. **SMOKING IS PROHIBITED IN ALL BUILDINGS AND PROGRAM AREAS.**
- Per National Council Policy on Firearms – Handguns are forbidden on Camp property. There are no exceptions to this rule. Camp will supply single shot, bolt action, .22 caliber rifles for merit badge work. The staff is familiar with our rifles and their condition. Only camp ammo and shotguns may be used. Scouts are able to bring their own bow for archery merit badge. The bow needs to be checked in the Camp Office immediately upon arrival at Camp. No bow in excess of 35 lb. pull may be used.
- Per National Standards – For males, brief tank suits, such as Speedos are inappropriate. If preferred, males may wear brief tank suits, but they must be worn underneath boxer or gym style swim trunks. For females, bikini suits are not suitable. One-piece competitive style suits are suitable.
- Per National Council regulations, there is a **No Liquid Fuel** Policy in camp. Propane/Butane Cylinders are permitted under the adults’ supervision. The Quartermaster’s Office is in charge of disposing of these cylinders.
- Per National Council Regulations, the Buddy System must be used at all times.

- Per the National Council Policy on **transportation** of Scouts, these are the necessary guidelines:
 1. All drivers must possess a valid license.
 2. All drivers must be 21 years old or older.
 3. The vehicle must have a valid inspection sticker.
 4. Driving should be done during daylight hours.
 5. Traffic regulations must be adhered to.
 6. A relief driver at least 18 years of age is available.
 7. Minimum Liability Insurance of \$50,000 - \$100,000.
 8. Truck beds may not carry passengers.
 9. Only one passenger per seat belt.

- As per National and local Council Policy, all Scouts that are “no shows” to camp need to be verified by a telephone call. In addition, any camper who is a minor that is to leave camp for any reason needs to be signed out by a parent/guardian in the Administration Building. If the camper is being taken by a person other than the legal parent or guardian, verification of identification of this individual is required.

- Per Hawk Mountain Council Policy of **Vehicles** – “Because of potential safety hazards, vehicle permits are restricted to camp service vehicles. Any request for special permission must be made in writing 30 days prior to your stay at camp to the Reservation Director.” “Per National Policy, three and four wheel ATV’s are not permitted in camp. No Bicycles are allowed in camp as well”.

- Per National Council Policy on **Parking** – Vehicles must be kept in the assigned parking areas for the safety of the Scouts. Vehicles will be permitted to the campsite for the purpose of unloading/loading troop equipment.

- In compliance with Pennsylvania State Health and Safety Codes, **no dogs or other pets** are permitted in camp during the camping season.

- Per Hawk Mountain Council policy on **cutting trees** – “No trees are to be cut without the specific permission of the Reservation Director or designee. A \$5.00 per inch of diameter penalty fee will be enforced by the Camp Ranger.

- Scout Camping at the Hawk Mountain Scout Reservation is to be guided first and foremost by the **Scout Oath, Scout Law and the Outdoor Code.**



YOUR ARRIVAL AT THE HAWK MOUNTAIN SCOUT RESERVATION

Your Troop will be arriving on Sunday. You should plan to arrive no earlier than **1:00 PM and no later than 3:00 PM**. All vehicles must first stop in the parking lot. There will be a host/guide waiting for your Troop. Your Guide will have a checklist for your Troop to follow. Attached in the back of this Leader guide Book is a complete Scoutmaster Checklist to follow.

- 1. If Swim Checks are needed, be sure all Scouts and Leaders carry their towel and swimming trunks when they arrive at camp.**
2. Upon arrival, camp photographs will be taken in front of the Science and Technology Building. This is optional for each Troop. Orders are needed at check-in. All Scouts and Leaders are asked to be in uniform.
3. The Unit Leader is asked to report to the Administration building to turn in Troop rosters and other paperwork. Please see Scoutmaster checklist for detailed information. An appointment will be made for a meeting on Monday to take care of fees. **[As per National Regulation, we need to obtain verification of any absentee or “no-show” Scouts.]**
4. While the Unit Leader is in the Administration Building, the Scouts will go to Hafer Lodge to receive bracelets and swim tags.
5. Medical evaluations – All Scouts and Leaders will have a medical re-check. Please follow the directions of your guide as you prepare for this evaluation. All boys and adults must have their medical forms available. **(All medicals will be returned to the troop at the end of the week.)** Please be sure copies of the medical are made prior to camp. Any adult staying more than 24 hours overnight needs a medical signed by a physician.
6. Proceed to the Dining Hall for a brief orientation.
7. Swim Evaluation – After your Troop has completed the above items. Your guide will escort you to one of the pools for a swimming evaluation. Please do not go to your campsites before swim tests at the Pool. According to National Standards, all boys and adults planning to participate in aquatic activities need to be checked for their swimming ability. Proficiency levels are non-swimmer, beginner, and swimmer. Retests will be offered daily at 2:00 PM, Reary Pool. Troops have the option of completing swim testing prior to coming to camp at their convenience using the guidelines found on the form enclosed with this packet.

*** Please note – EARLY BIRD SWIM CHECKS will be held on Thursday Evening this year. ALL EARLY BIRD SWIM CHECKS WILL BE AVAILABLE FOR TROOPS WHO ARE PAID IN FULL TWO WEEKS PRIOR TO CAMP. ARRANGEMENTS WILL BE MADE FOR THE THURSDAY PRIOR TO YOUR CAMP STAY FOR THE EVALUATIONS TO BE COMPLETED. PLEASE BRING YOUR MEDICALS AND ARRIVE AROUND 7:00 PM. SWIM CHECKS WILL BE AVAILABLE ON TUESDAY, JUNE 15, 2004 FOR THOSE TROOPS ATTENDING WEEK ONE. SWIM CHECKS WILL NOT BE AVAILABLE THURSDAY, JUNE 17, 2004.**

*** YOU NEED TO CALL ONE WEEK IN ADVANCE IF YOU WANT TO PARTICIPATE IN THIS PROGRAM – Please call the Administration Building at 570-754-7552. The above items will be done with your Guide. After these items are completed, the following can be done by the Troop.**

- **QUARTERMASTER PICK-UP** – Some time Sunday afternoon, the Senior Patrol Leader needs to have the quartermaster issue picked up. The issue may include fire tools, bucket, hose, and the cleaning kit for the latrine.
- **LEADER MEETING** – One Unit Leader needs to go to the Administration Building Conference Room for a brief meeting at 4:00 PM on Sunday. Since this meeting may run an hour in length, you should be in Class “A” uniform ready for dinner. Any final changes and schedules as well as other pertinent information relating to your week at camp will be distributed at this meeting.
- **RETREAT CEREMONY** – The colors are retired daily at 5:50 PM. Units utilizing the dining hall for meals are expected to be in attendance in full uniform. Each Senior Patrol Leader will be called on to report the attendance status of the Unit. **(Sunday and Friday’s retreat will be held at 7:50 PM due to the Campwide Campfire. For these two retreats only, please line up on the road above the Dining Hall.)** All Troops are asked to bring their Troop colors.
- **FIRST MEAL** – The first meal served is Dinner on Sunday. For those Troops eating in the Dining Hall waiters need to report to the Dining Hall steward at 5:30 PM. **An adult should be seated at each Troop table.** Those Troops eating heaterstack will have their meal delivered in special containers anywhere from 5:45 – 6:15 PM. After the delivery of your first meal, you can judge your times of meals in order for your own Troop flag ceremony.
- **MERIT BADGE SIGNUPS** –Scouts, through their Scoutmaster, will be able to sign up in advance for merit badges. This is accomplished by having the Scoutmaster forward to the Hawk Mountain Council Service Center a list of attending Scouts and the merit badges they desire to take (form included in this Guidebook). The merit badge listing must be received at the Council Service Center or faxed directly to the camp at 570-754-7889 **by the Friday, two weeks preceding camp.** Every effort will be made to accommodate all requested merit badges. The only time we will not guarantee requested merit badges is when there are equipment constraints (i.e. # of sailboats, computers, etc). When we must limit the number of Scouts taking a merit badge, requests will be first come, first served. Scoutmasters should bring all signed blue cards corresponding to the listing previously provided to the Merit Badge Sign-up Sunday night. **Blue merit badge cards should be separated by areas when bringing them to the Sunday evening sign-up.**
- **SUNDAY EVENING – MERIT BADGE SIGN-UPS** – After dinner Sunday evening, Scouts who have not already signed up for merit badges (see above) will have the opportunity to sign up for merit badge instruction. **They need to bring a signed merit badge application to sign-up.** All sign-ups will be at 7:00 PM. Additional information/locations will be distributed at the Leaders’ Meeting – Sunday, 4:00 PM Administration Building. COPE signup is done on a first-come, first-serve basis with signups beginning at Sunday check-in. Participation is limited. Scouts should verify their participation at the COPE course at 7:00 P.M., Sunday.
- **WELCOMING CAMPFIRE** – AT 7:50 PM all Troops are asked to gather on the road above the Dining Hall. Troop flags are encouraged. We will proceed together to the Campfire Circle. Adult leaders are asked to be seated among their troop members.
- **TAPS** – Our day closes each day with taps at **10:00 PM.** All Scouts are expected to be in their campsite by that time. **Scouts are not to be outside their designated campsite after this time.**
- **EMERGENCIES** – Information regarding nighttime emergencies will be provided at the Sunday Leaders Meeting.

DURING YOUR STAY AT THE HAWK MOUNTAIN SCOUT RESERVATION

- **FIRE & EMERGENCY SIRENS** – In the event of an emergency or fire, a series of siren blasts will be heard. Whenever the siren does sound, all program areas will close immediately. All Scouts and Leaders must proceed to their respective campsites. After a roll call has been taken, **a runner with a buddy from the troop must report to the Camp Administration Building.** The runner and buddy will be informed as to the nature of the emergency and what, if any, action your Unit must take. An **ALL CLEAR** consisting of five second blasts will sound ending the emergency.

Please **post the Troop Fireguard Chart** immediately upon your arrival at camp. Familiarize your Scouts with the procedure for response in an emergency. **Be sure to appoint your Troop fire warden.**

If you discover a fire, report it to the nearest staff member. They have been trained in emergency procedures. Return to your campsite.

The best way to avoid a fire emergency is to train your Scouts in the proper care of a fire. All fires at camp must be under adult supervision.

- **CHAPLAIN SERVICES** – The role of Camp Chaplain is two-fold. First they offer spiritual direction in the form of a Scout Vespers Service. This service will be held on **Wednesday evening at 7:45 PM in the Camp Chapel.** All Units are encouraged to attend this brief yet essential moment to recognize a Scouts Duty to God.

The second service provided by the chaplain is counseling. Occasionally, during a boy's stay at camp, problems arise. The chaplain is available to assist the Troop Leader.

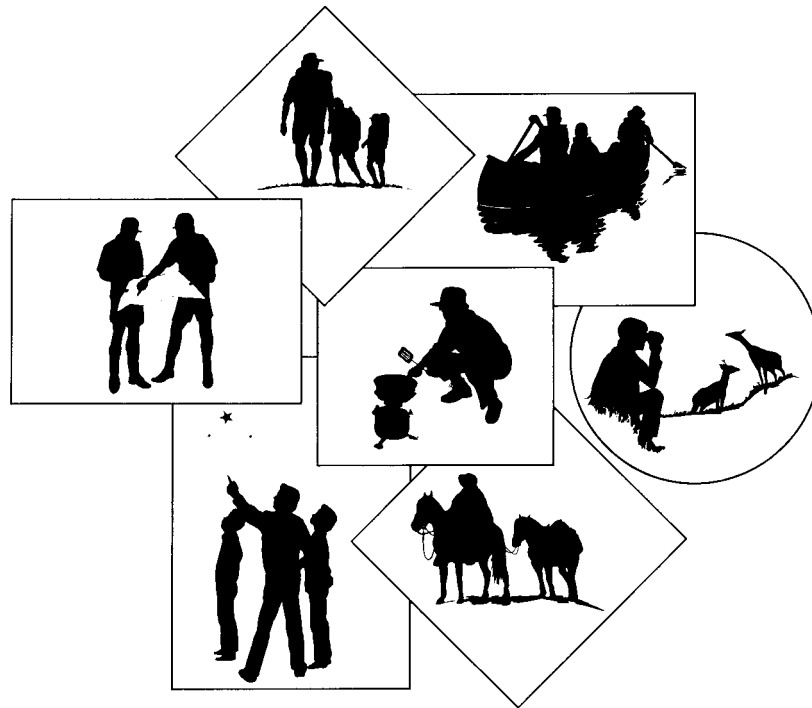
- **HEATERSTACK** – For those Units utilizing the uppermost campsites at Camp Meade, we have an alternative feeding arrangement. Each breakfast and dinner meal, the heaterstack driver will deliver the same menu as used in the Dining Hall. Troops using the heaterstack method need to prepare and clean the campsite with each meal to ensure good health and cleanliness.

Troops are encouraged to follow the following pattern in their campsite. Set-up crew, a Scout to lead grace, after meal announcements and songs, and a clean-up crew.

Heaterstack Troops have the option of having their Friday BBQ served in their campsite. This offers an opportunity for your Scout families to share a meal together. Please inform the Camp Administration at check-in on Sunday.

- **PATROL COOKING** – Scouting encourages the tradition and skill of outdoor cooking. This is an option at Camp Meade! Please contact the Dining Hall Steward in advance, on Monday, for any cookout desires. You may receive the regular food issued for the meal or a special menu may be arranged. This is important for 2nd and 1st Class cooking requirements.

- **ADMINISTRATION SERVICE** – The Administration Office of Camp Meade offers several services. The office is open for the purchase of Merit Badges (Please Note an Advancement Report is required to purchase badges), Rank Advancement Patches, and Rifle/Shotgun tickets. The lounge of the Hofmann Administration Building is open for Leaders comfort. Complimentary beverages are available. Troop mailboxes are located in the lounge. If a problem arises that your commissioner cannot solve, please direct your needs to the Camp Management. The office is open each day until 9:30 PM.
- **COMMISSIONER SERVICE** – Throughout your week at Hawk Mountain, the Commissioner provides daily contact with your Troop. The Commissioner will assist your Unit in any program and advancements needs. Any problems should first be directed to the Commissioner. Your Troop Leadership Corps are the first teachers in skills. However, the Commissioner staff will compliment your staff in skill instruction.
- **SENIOR PATROL LEADER MEETING** – Monday and Wednesday at 11:30 AM, the SPL’s gather for a brief meeting at the Dining Hall. Working together with the Commissioners and Program Director, they help in the planning of special events.
- **HAWK TALK** – This is a Hawk Mountain tradition! This daily newspaper shares the day’s events and special announcements. The Hawk Talk will be available at your morning meal. Posting it in your campsite will take care of many scheduling questions.



THE LAST TWO DAYS AT HAWK MOUNTAIN SCOUT RESERVATION

The most confusing days occur at the end of the week. This section is provided to assist you in finishing your week at camp without difficulty.

FRIDAY

- **MERIT BADGES** – All Merit Badge work should be **completed by 12:00 Noon (except Cooking and all Boating badges) on Friday**. Work that is not completed should be scheduled as soon as the Scout returns home. All completed applications and partials will be placed in your Troop mailbox in the Administration Building by 4:30 PM with the exception of Aquatics merit badges which will be in mailboxes after Dinner.
- **KITTATINNY AWARD** – In order for the patches to be awarded, all work on the Kittatinny Award must be completed and turned into the Administration Building by **12:00 noon on Friday**. The stamps for marking your neckerchiefs will be available in the Administration Building (Friday afternoon until 10:00 PM).
- **CAMPWIDE OPEN PROGRAM** – At 2:00-4:30 PM the following program areas will be open for activity: shooting sports, pool, ecology and handicraft.
- **ADVANCEMENT** – Completed advancement reports can be turned in at the Administration Building. **THE OFFICE CARRIES ALL CAMP RELATED BADGES AND RANK ADVANCEMENTS FOR A FRIDAY NIGHT COURT OF HONOR.**
- **CHICKEN BBQ** – Friday's evening meal is our cafeteria style BBQ. The meal will begin at 6:00 PM. Please be sure to have all of your tickets in the hands of your guests and scouts before entering the building. Heaterstack Units may request the BBQ be delivered to their site. Arrangements must be made for this service by Thursday.
- **RETREAT AND CAMPFIRE** – The colors will be retired at 7:50 PM. All Troops are to be present and lined up by Reary Pool by 7:45 PM. Visitors should be directed to line the parade field. After retreat, the staff will lead the parade to the campfire circle. Please be sure to have adequate lights for escorting your guests to their vehicles. The Trading Post will be open after the campfire until 10:00 PM.

SATURDAY MORNING

- **BREAKFAST** – Saturday breakfast is cafeteria style to ensure that Troops may leave camp in a timely fashion from 7:15 – 8:30 AM. All troops, including heaterstack have breakfast in the dining hall.

**ALL TROOPS INCLUDING THOSE IN HEATERSTACK ATTEND
THIS CAFETERIA STYLE BREAKFAST**

****** BEFORE CHECK-OUT READ THIS ******

- **QUARTERMASTER** – Please return all issued supplies from the Quartermaster on Saturday after your Troop has finished cleaning the site.
- **CHECK-OUT** – During the latter part of the week, your Commissioner will give you a Campsite Checkout form. With notification given to the Administration Office not later than Thursday evening, a Troop may leave Friday after the Campfire; Check-out by the Commissioner will be done on Friday. When the Troop checked in, a leader name and phone number were given to ensure the cleanliness of the Campsite upon departure. Remember a Scout is Clean! Your Troop should be checked out of camp no later than 9:30 AM Saturday morning.
- **ADMINISTRATION** – Prior to your departure, please stop by the Administration building. This will be the opportunity to settle any financial accounts stemming from your week at Camp Meade. While at the office, please check your mailbox for any additional mail and/or advancement paperwork. You will receive your Troop pictures and any patches or mugs due your Unit.
- **LOST & FOUND** – Any items gathered from the week will be stored at the Administration Building and at Reary Pool. Please refer anyone seeking lost items to these locations.
- **DEPARTURE TIME** – Please be sure to have your parents notified that 9:30 AM is the latest departure time from Camp Meade. Please assist us by having your transportation ready.



DAILY PROGRAMS

AQUATICS – The pool and pier offer a variety of opportunities for all levels of swimming abilities.

- **Polar Bear Swim** – is offered each morning. During the Leaders Meeting on Sunday, 4:00 PM you will be given signup information for polar bear.
- **Boating** – Open boating is available daily from 11:00 AM – Noon and 2:00-3:00 PM.
- **Mile Swim Practice** – On Monday through Thursday from 1:30-2:00, there is a mandatory practice for the mile swim. The mile swim will occur on Friday, 1:00 PM at Reary Pool.
- **Instructional Swim** – Each afternoon from 2:00-2:30 PM the aquatic staff is ready to help your Scouts. From basic swimming skills, endurance building, help with floating, and additional evaluations, we desire to have your boys become better swimmers.
- **Swimming** – Open swimming is available for all campers from 2:30-5:00 Monday-Thursday. Friday afternoon the pool will be open immediately following mile swim until 4:30 PM.
- **Safety Afloat and Safe Swim Defense** – will be offered to all adult leaders. Training will occur each Tuesday evening beginning at 7:00 PM. Certification is valid for two years.

C.O.P.E. – The COPE (Challenging Outdoor Personal Experience) Program is teamwork, leadership experience which is available to Scouts age 13 and older, as well as adults. This program runs Monday – Friday. There is an additional fee of \$14.00 which includes the recognition tee shirt given at the end of the week. The morning session of COPE will be 9:00-12:00 Noon and will be available for those who have never taken COPE before. The afternoon session will be 2:00-5:00 PM and will be available for those who have participated in COPE before. Please choose one session for the entire week. COPE signup is done on a first-come, first-serve basis with signups beginning at Sunday check-in. Participation is limited. Scouts should verify their participation at the COPE course at 7:00 P.M., Sunday.

SCOUTCRAFT – Instruction for all types of cooking, First Aid, Totin chip, Pioneering and Orienteering are available with arrangements made with the area director. Trek Safely training will be offered Thursday evenings.

HANDICRAFT – This area features basketry and leatherwork, open to all Scouts and woodcarving for those ages 12 and older. Totin chip is required for all those interested in woodcarving. Materials necessary for these classes will be available in the Trading Post.

SHOOTING SPORTS – On Monday afternoon, from 2:00-5:00 PM, our Range Officers are prepared to meet the needs of new campers for their first time on the range. After a brief safety instruction your marksmen will receive a step-by-step hands-on opportunity to shoot the camp owned .22 caliber rifles and bows. Please, try not to have all the new campers at the range at once! Spread them out over the afternoon. The Rifle Range can accommodate 16 shooters at a time, and the Archery Range can accommodate 8 shooters at one time. Please be patient. Tuesday-Thursday, 2:00-5:00, Friday 2:00-4:30 PM, is open shooting. **(Tickets are required for rifle and shotgun shooting and need to be purchased at the Administration Building.)**

Pathfinder Program

The Pathfinder Advancement Program is designed to allow scouts to complete Tenderfoot, Second Class, and First class requirements while at summer camp. Scouts will also have the opportunity to become more familiar with the camp and the Scouting program. The Advancement Program will be held at the Indian Village according to the schedule below.

This program is designed to allow scouts to complete most advancement requirements. There are some requirements that are troop-oriented and cannot be completed during this program.

Any scout wishing to participate in this program should attend the time listed below

If a scout already has completed the particular requirement listed on a certain day, the scout can still attend the program to participate in scouting activities.

Troops with scouts wishing to participate in this program must send at least one leader to assist scouts participating in the Program.

Leaders will receive a completion sheet at the end of the week listing the requirements completed by the scout(s) participating in the program.

Please remember that it is the leader's responsibility to sign off the completed requirements in the scout(s)' Boy Scout Handbook

	Monday	Tuesday	Wednesday	Thursday	Friday
2:00 PM to 3:00 PM	Camp Tour and Scouting Orientation	Tenderfoot (6, 7)	Tenderfoot (11, 12ab)	Tenderfoot (10a)	Tenderfoot (4ab, 5)
3:00 PM to 4:00 PM	2 nd Class (1a, 2c)	2 nd Class (2def)	2 nd Class (5)	2 nd Class (6ac)	2 nd Class (4)
4:00 PM to 5:00 PM	First Class (1, 2)	First Class (7abc)	First Class (8abcd)	First Class (6)	Camp Project

In addition there will be an expanded program in the MORNING for younger campers to work on these advancement requirements. The morning program will require a Scout to commit to daily attendance for all three hours. Requirements will be covered more in depth. The morning program is designed for the brand new Scout who needs most of the requirements.

EVENING PROGRAM

Monday, Tuesday and Thursday Evenings: “Open/Troop Program”.

In working with the Camp Meade Director and Area Directors, we hope to cater to a larger number of requests. All areas will be open all three nights for such things as, but not limited to, Shooting Sports – Rifle and Archery, Boating, Swimming, Indian Lore, Nature Trail, Handicraft, or Scoutcraft. Some items may only be available two nights of the week.

These evenings may also be used for your troop to do its own program such as cooking out, an inter-troop campfire, a conservation project, new skills instruction, a patrol/troop hike, a ball game in the field, or whatever. With some advance planning and imagination, your PLC can do almost anything or any combination of the programs offered. Conservation Projects can be scheduled with the Nature Director on Monday, to be done throughout the week.

Wednesday Evening: A Service at the Chapel will be offered at 7:45 PM. “A Scout is Reverent.” We encourage all Scouts and Leaders to attend.

Wednesday Evening: The Order of the Arrow Call-Out Ceremony will be held at 8:30 PM. We will proceed directly from chapel to the ceremony.

Friday Evening: Retreat and Campfire. See “The Last Two Days at the Hawk Mountain Scout Reservation”.



ADVANCEMENT PLAN

Advancement is an integral part of Scouting and as such is important to any successful week in camp. The following are guidelines for planning your Scout's trail during your stay at Camp Meade. There are two essential thoughts to keep in mind while counseling those who plan to attend camps: 1) the individual boy's skill and desires, and 2) the schedule of times needed to complete any badge. Please be sure to counsel each boy individually noting the prerequisites that merit badges may have. These prerequisites are given in order to assist you and the Scout in completing the skills.

MERIT BADGE PROGRAM

Only through individual counseling can you determine what badges a boy needs to work on or in which he has desires and skills. Here are some crucial steps in the planning process.

- **A boy's physical skill needs to be considered especially in the aquatic badges. In shooting sports, the years of shooting archery, rifle, and shotgun need be considered.**
- Scouts should **come to camp having read** the requirements and reviewed the Merit Badge Book. Prerequisites should accompany them to their first class.
- **Merit badge applications** should be **readied** prior to camp arrival, including signatures.
- **Scouts** who come prepared will be able to finish the badge in less time having additional time for open areas and Troop programming. Please be sure to carefully review pre-requirements for each Merit Badge.
- All merit badge work should be completed by Friday noon, with the exception of all Boating merit badges. This will allow the Troop time for the camp-wide open program and board of review.

PARTIAL COMPLETION

For all merit badges, a boy will receive a partial statement if he has completed any of the requirements. The partials will state the requirements that the Scout has accomplished. The philosophy behind a partial is for a boy to return home and complete the badge as soon as possible. The counselor has the right to review any and all of the completed requirements before signing for the merit badge. (If necessary, a return to camp is possible, even for a day visit, in order to complete the badge requirements).










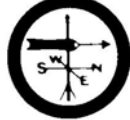
MERIT BADGE PRE-REQUISITES

Aquatics Area






	Canoeing	<ul style="list-style-type: none"> *Must complete swimmer classification test *Swimming Merit Badge *Bring clothes and shoes that cover toes and heel to get wet
	Lifesaving	<ul style="list-style-type: none"> *Must bring long sleeve button-down shirt, pants *Must complete swimmer classification and have passed *SWIMMING merit badge *Second Class (7a through 7d) and First Class (9a and 9c)
	Rowing	<ul style="list-style-type: none"> *Swimming Merit Badge *Must complete swimmer classification test *Bring clothes and shoes that cover toes and heel to get wet
	Sailing	<ul style="list-style-type: none"> *Must complete swimmer classification test *Swimming Merit Badge *Bring clothes and shoes that cover toes and heel to get wet
	Swimming	<ul style="list-style-type: none"> *Must complete swimmer classification test *CPR Instruction – not certification *Must bring long sleeve button-down shirt, pants *Second Class (7a through 7d) and First Class (9a and 9c)
	BSA Lifeguard	<ul style="list-style-type: none"> *CPR Certification (Bring current card/proof of certification) *Swimming Merit Badge, Lifesaving Merit Badge, and Rowing Merit Badge *Must complete swimmer classification test *DO NOT SCHEDULE ANY OTHER PROGRAMS DURING THE DAY
	Snorkeling BSA	<ul style="list-style-type: none"> *Must bring own equipment – mask, fins, snorkel *Must complete swimmer classification test
	Mile Swim	<ul style="list-style-type: none"> *Must attend practice every day






Ecology and Conservation Area

	Environmental Science	<p style="text-align: center;">*3e – Research prior to camp: Bring materials to camp *4 – Ecosystem prior to camp: Bring evidence of ecosystem to camp (bottle or photo)</p>
	Fish and Wildlife Management	<p style="text-align: center;">*5 – Bring written records or proof of projects to camp</p>
	Forestry	<p style="text-align: center;">*5 – Bring written report to camp</p>
	Geology	<p style="text-align: center;">*2 – Bring collection to camp</p>
	Mammal Study	<p style="text-align: center;">*Pen/Pencil and Notepad</p>
	Nature	<p style="text-align: center;">*5 – Bring terrarium or proof of other project completion (photo and letter)</p>
	Oceanography	<p style="text-align: center;">*Writing Ability *Pen/Pencil and Notepad</p>
	Reptile And Amphibian Study	<p style="text-align: center;">*8 – Bring records to camp</p>
	Soil and Water Conservation	<p style="text-align: center;">*7 – Bring report of visit or proof of project (photo and records)</p>
	Weather	<p style="text-align: center;">*8 – Bring weather instrument and week long record to camp</p>

Handicraft Area








	Art	*7 – Research job opportunities prior to camp: Bring research materials to camp
	Basketry	* \$15.00 - \$20.00 for merit badge kit
	Leatherwork	* \$8.00 - \$12.00 for merit badge kit
	Metalwork	*Not for first year camper \$3.00 for metalwork kit
	Woodcarving	*Must have Totin' Chip card *Approximately \$4.00 for merit badge supplies *Recommended Scout be at least 13 years old

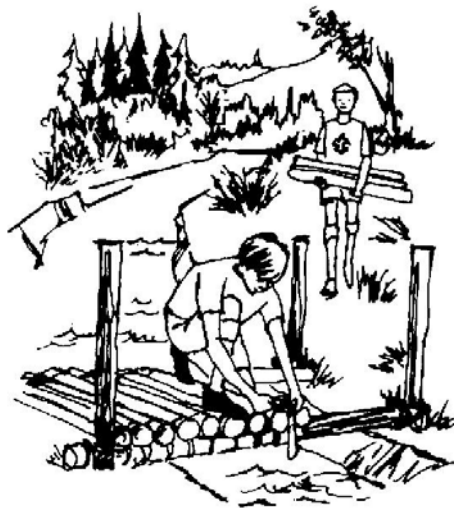
Indian Village

	Archaeology	*4 - Complete research prior to camp: Bring research materials to camp
	Fishing	*Bring fishing equipment *Bring proof of caught fish to camp (letter from leader)
	Indian Lore	* \$8.00 - \$12.00 for merit badge supplies










Outdoor Skills




	<p>Camping</p>	<p>*7c, 8c, 9a, 9b, 9c - Bring proof of completion to camp</p>
	<p>Cooking</p>	<p>*Bring cook kit with utensils *2a, 2b, 2c, 3a, 3b, 3c - Bring pyramid and menus to camp</p>
	<p>Emergency Preparedness</p>	<p>*First Aid Merit Badge *8c - Bring emergency family kit to camp</p>
	<p>First Aid</p>	<p>*Must bring proof of completed First Class first aid requirements *Bring homemade personal first aid kit to camp</p>
	<p>Orienteering</p>	<p>*Bring compass, pen/pencil, and notepad *Camp orienteering map - \$2.00 *Bring proof of completed First Class orienteering requirement</p>
	<p>Pioneering</p>	<p>*Bring proof of completed First Class Rope requirements</p>
	<p>Wilderness Survival</p>	<p>*Bring materials for personal survival pack *Requires Tuesday evening overnight outing</p>



Science/Technology

	Astronomy	*Must attend nightly observations according to merit badge schedule and counselor
	Aviation	*1f – Research careers prior to camp: Bring research materials to camp
	Communications	*5 – Bring report from meeting
	Computers	*5a – Bring notes from visit: Be prepared to discuss experience
	Electricity	*\$ 3.00 for merit badge kit
	Energy	*6 – Bring home energy report/findings to camp *7 – Bring report to camp
	Space Exploration	* MONEY FOR MERIT BADGE SUPPLIES

Shooting Sports

	Archery	*Limited to 24 participants per session
	Rifle Shooting	*Experience with .22 caliber rifle *Approximately \$12.00 for ammunition/targets *Suggested for older scouts
	Shotgun Shooting	*Strength to shoot 12 gauge shotgun *Approximately \$15.00 for ammunition/targets *Limited to 15 participants

PLEASE NOTE – ALL PREREQUISITES MUST BE COMPLETED PRIOR TO CAMP FOR MERIT BADGE COMPLETION AT CAMP

<u>9:00 - 10:00</u>	<u>10:00 - 11:00</u>	<u>11:00 - 12:00</u>	<u>2:00 - 3:00</u>	<u>3:00 - 4:00</u>	<u>4:00 - 5:00</u>
Archery 9:00 - 10:30	Archery 10:30 - 12:00	Fish & Wildlife Management	Aviation	Archaeology	Art
Basketry	Astronomy	Fishing	First Aid	Camping	Basketry
Canoeing		Indian Lore	Fishing	Canoeing	
Computers	Basketry	Leatherwork	Leatherwork	Computers	Communications
Emergency Preparedness	Communications	Oceanography	Soil & Water Conservation	Environmental Science	Electricity
Environmental Science	Energy	Cooking 12:00 - 2:00		First Aid	Emergency Preparedness
Fishing	Environmental Science	Orienteering	Weather	Forestry	Geology
Metalwork	Landscape Architecture	Space Exploration	Wilderness Survival	Indian Lore	Indian Lore
Lifesaving 9:00 - 10:30	Mammal Study	Woodcarving	Woodcarving	Metalwork	Mammal Study
Reptile & Amphibian Study				Nature	Pioneering
Rifle Shooting 9:00 - 10:30	Shotgun Shooting 10:30 - 12:00				
Swimming 9:00 - 10:30	Swimming 10:30 - 12:00				
Rowing				Rowing	
Sailing				Sailing	

ORDER OF THE ARROW

* **Kittatinny Award** – This program is a long-standing tradition at Hawk Mountain Scout Reservation. Scouts and Scouters can complete requirements throughout the week. They include such things as Scout spirit, advancement, service, conservation, leadership, and many program opportunities. Some awards can be earned simply by attending camp. The program is designed for all Scouts and Scouters, from new Scouts to experienced leaders. This is a great way to familiarize your Scouts and yourself with the camp and its programs and to help keep you busy.

Forms for the Kittatinny Award will be given at check-in. Be sure to tell your guide how many new Scouts, experienced Scouts, and leaders you have. Keep track of progress on these forms throughout the week.

A green neckerchief is available for \$4.00. The neckerchief is optional but is recommended and will be part of the Sunday New Camper Ceremony.

On Friday, turn in your Kittatinny Award Summary sheet to the Camp Meade Director. All those who complete the award will receive a Kittatinny Award patch for the neckerchief. You may also stamp the back of the neckerchief for each award earned.

Be sure to bring your neckerchief to camp every year as the award may be earned every summer.

In order to receive Honor Troop, 85% of your troop in camp must earn the Kittatinny Award.

The Kittatinny Award is sponsored by the Order of the Arrow – Kittatinny Lodge 5.

Sunday – This evening’s campfire includes a ceremony for all new campers at the Hawk Mountain Scout Reservation. Don’t forget to bring the green neckerchiefs, if you have them, and have each new camper bring along a piece of kindling size wood for use in the ceremony. Be prepared to separate the new camper from the others when you enter the campfire circle. At the end of the campfire the seasoned campers will be dismissed. Exit the campfire area and quietly return to camp. The ceremony team will lead the new campers from the campfire to the Indian Village for their ceremony. Plan to have appropriate leadership supervising both the seasoned campers and new campers.

Wednesday – This is OA Day. Arrowmen are encouraged to show their spirit by wearing their sashes with their Class A uniform. Wednesday evening, members of the Order of the Arrow ceremonies team will conduct a “call-out” for all new members. Crackerbarrel will follow call-out in the Kittatinny Room. All out-of-council Troops need to give written permission to participate in our call-out. Every Order of the Arrow member is invited to attend the Crackerbarrel. **Please note: there will be Order of the Arrow items available for purchase at Crackerbarrel.**

Friday – The Grand Finale. Any Scout elected this year, regardless of whether he took an April or May Ordeal will be recognized by being asked to stand during the campfire’s “call-out”.

Order of the Arrow Participation Award is awarded to Troops that participate in the Order of the Arrow Call-Out Wednesday night, wear their sash and/or Order of the Arrow tee shirt on OA Day, which is also Wednesday. Reminder: The Order of the Arrow sash is to be worn only with the Class A Boy Scout Uniform. The Troop also attends the crackerbarrel after call-out, does a service project, has a troop visitation, and attends open program. If you have any questions, please see the Summer Chieftain. Forms for this award will be available at check-in.

RECOGNITION PROGRAMS

- **Camp Patch** – All Scouts receive a complimentary camp patch before departure.
- **Camp Leader Mugs** are given to those adults who spend the entire week in camp recognizing their commitment to Scouting. Names are drawn from your Troop roster so please fill this in carefully. Only youth receive the complimentary camp patch.
- **Troop Dairy Mug** – **One** mug is given (**per Troop**) for those who attend Hawk Mountain Scout Reservation with 75-100% of their youth membership. Membership numbers are determined by the Council Service Center Registrar. A limited supply of extras may be available for a nominal fee.
- **Honor Troop** – is awarded to the Troop who has achieved the Clean Campsite Recognition, Senior Patrol Leader participation at necessary meetings, has a leader trained in Safety Afloat and Safe Swim Defense, has troop flag at retreat, 85% Scouts/Scouters earn Kittatinny Award. Tracking will be discussed at the Leaders' Meeting, Sunday, 4:00 PM.
- **Clean Campsite Award** is given to those Troops who maintain the high standards of living within the camp. Daily visits determine those awarded. You will receive a daily visit form upon arrival at camp. **Your Senior Patrol Leader and a member of the Commissioner Staff will conduct these daily visits.** A banner is distributed to your Troop upon departure. If there is more than one Troop in the Campsite, each individual Troop will have the opportunity to earn the Clean Campsite Award.
- **Hawk Mountaineer Award** is earned by Scouts and Scouters who participate in a series of challenges throughout camp. A special patch will be given to each Scout and Scouter who completes the challenges.
- **Paul Bunyan Certificate** is awarded to those who have completed the requirements. Please see the Scoutcraft Director Monday evening.
- **Rifle Range Award** is given to the Scoutmaster and Senior Patrol Leader team who have the highest score in the weekly contest at the rifle range. Recognition will be awarded to the winning team at Friday's Campfire. **Wednesday, 1:00-2:00 PM.**
- **The Archery Award** is given to the Scoutmaster and Senior Patrol Leader team who has the highest score in the weekly contest at the archery range. **Wednesday, 1:00-2:00 PM.**
- **Polar Bear Swim** is earned by the **Scout** or **Scouter** who attends all five days. Due to the large number of Polar Bear participants there are two times, 6:30 and 7:00 AM at the Reary Pool for fitness and fun activities. Campsites will be given a time slot at the Sunday Leaders Meeting as well as a special roster form. A special patch is available for purchase at the Trading Post and certificate only for those who complete all 5 days of this weeklong event. A signed copy of your roster will be needed to purchase patches. Patches cost \$2.25.
- **BSA Mile Swim** is awarded to those **Scouts** and **Scouters** who complete the training and the actual swimming of one mile. Mandatory practice at 1:30 PM. Monday to Thursday prepares the Scout for the event. A National patch is available for purchase at the Trading Post upon completion of your swim at 1:00 PM Friday at Reary Pool.

- **Safe Swim Defense and Safety Afloat** is awarded to adult leaders completing the seminars on aquatic safety. The instruction session will be held on Tuesday evening beginning at 7:00 PM. Location will be announced at the Sunday Leaders Meeting. **Certification is valid for two years.**
- **BSA Lifeguard** is awarded to those Scouts and Scouters possessing the skills and knowledge of the Swimming, Lifesaving, Rowing, and First Aid Merit Badges who complete this weeklong training in aquatics skills. Skills acquired are in lifeguarding, instruction, safety and aquatic operations. A National patch is available in the Trading Post for those who complete the requirements. This requires extra time for completion. Please don't schedule any other merit badges or COPE. **CPR Certification is required for completion. Bring your CPR certificate with you to camp.**
- **Snorkeling BSA** – This is a special program offered by arrangements with the Aquatics Director. A card and patch are given upon completion. You must bring your own mask, fins, and snorkel and be a swimmer classification.
- **Kittatinny Award** is a weeklong series of projects including service, advancement, conservation and Scout spirit. All those completing the requirements will be given a **Kittatinny Award Patch** at the checkout. This is a special program sponsored by the Kittatinny Lodge #5, Order of the Arrow. All requirements **must be completed by Friday 12:00 PM** in order to qualify. The green neckerchief is available for new Scouts through the Troop order form. Troop leaders will stamp the neckerchiefs with the requirements completed on Friday. This program has been expanded to include special sheets for first year campers, experienced campers and adult leaders, which can be obtained in the Administration Building.
- **Order of the Arrow Participation Award** is awarded to the Troop that participates in OA Call-Out, **wears their sash and/or OA T-shirt** on Wednesday, attends crackerbarrel after Call-Out, does a service project, attends open program, and **has a troop visitation**. If you have any questions, please see the Summer Chieftain.



RESPONSIBILITIES OF THE TROOP COMMITTEE

The Troop Committee has the overall responsibility to make sure that all standards and planning are completed prior to the Unit's arrival to Camp. Here is a checklist of important items.

1. Ensure that the Troop Leadership attends the Leader Orientation Meeting on April 24, 2005 at 1:00 PM in the Willits Dining Hall, Hawk Mountain Scout Reservation.
2. Select a Campsite and week that you plan to attend next year. The reservation should be made at the April Leaders' Meeting to ensure your choice. If the reservation isn't made at this meeting, please be sure to make it before or during your Troop's week at Camp.
3. By February 15, 2005 make the site deposit, which is \$30.00 per boy.
4. Confirm that two adult leaders will be present in Camp at all times.
5. Coordinate a camp savings plan and necessary fundraisers for the trip.
6. Make the necessary transportation to and from camp.
(Out-of-Council Troops must file the necessary Tour Permit.)
7. Confirm that all fees are paid prior to the Troop's arrival at Camp, by June 1. This will eliminate the \$25.00 charge per boy if paid at Camp.
8. Make preparations for a Board of Review at Camp.



SCOUTMASTER CHECKLIST

1. February 15, 2005 – Pay the per boy fee, which is \$30.00 per boy.
2. Attend the April 24, 2005 Leader's Meeting in the Willits Dining Hall, Hawk Mountain Scout Reservation at 1:00 PM.
3. Reserve a Campsite for 2006. This can be done at the April Leaders' Meeting.
4. Counsel each Scout as per his advancement plan at Camp. Select the merit badges according to the Scout's skills and the scheduled times. Please use the grid sheet for the summary of all the merit badges.
5. Confirm your Troop's patrol organizations for Summer Camp.
6. Confirm adult leadership at Camp.
7. Campership forms are due May 1, 2005 to the Council office.
8. The balance of the boy's fees should be paid by June 1, 2005. Please note: **There is a \$25.00 charge per boy if paid at Camp.**
9. (Optional) If your fees are paid two weeks in advance, call the Hawk Mountain Scout Reservation at 570-754-7552 to register for early bird swim checks. This will occur the Thursday evening prior to your week at Camp at 7:00 PM. Please be sure to bring your medicals.
10. Make photocopies of all medicals. The parents should retain a copy, the Troop should keep a copy, and Camp will keep a copy. The Camp will return all medicals when the Troop leaves camp. Boys must have a current parental signature as well as the doctor's signature. The physical must have taken place within the past 36 months. All adults over 40 years of age must have an annual physical. Please note: if any adult will be in camp longer than 24 hours, they will need a physical with a doctor's signature.
11. Complete Troop Rosters prior to arrival at Camp. When you check in, we will give you a copy of the roster.
12. During Check-in we will need the following completed forms:
 - Troop Rosters
 - Medicals- Photocopy only
 - Camp Photograph Order Form
 - BBQ Chicken Order Form
 - Additional Food-Hot Dogs and Pizza Order Form

No money transactions will occur Sunday. An appointment time will be given for Monday.

13. Please be sure Scouts/Leaders are prepared to take a swim test when they arrive at Camp. They should carry their towel and swim trunks.
14. Attend the 4:00 PM Leaders Meeting on Sunday (arrival day) in the Administration Building.
15. Be sure to have alternate evening programs set up for Scouts in the event that Camp events are not available.
16. Plan alternate activities for Scouts who have completed merit badge work.
17. Attend the second Leaders' Meeting during your week of Camp – Tuesday 9:00 PM, the Willits Dining Hall.

If you have any questions, please don't hesitate to contact the Camp Director.

Council Office
Camp Office

610-926-3406
570-754-7552



SENIOR PATROL LEADER CHECKLIST

1. Attend the Leaders' Orientation Meeting on April 24, 2005 Willits Dining Hall, Hawk Mountain Scout Reservation at 1:00 PM with your Scoutmaster and other camp leaders.
2. Direct the Troop Leader Council in planning the week's program. Be sure to allow free time for Scouts as well as development time in merit badges and skills.
3. Prepare the Troop Duty Roster and Troop Fireguard Chart.
4. Obtain the Latrine Kit and other supplies on Sunday after check-in from the Quartermaster, which is located behind the Administration Building.
5. Schedule waiter for meals. We suggest an experienced camper for the first meal – Sunday Dinner.
6. Plan for skill instruction of new Scouts. Involve your Troop Guide, Troop Instructors, and other Junior Leaders. Resources from camp Program areas are available by prior arrangement with the Camp Meade Director.
7. Retreat Ceremonies – Be prepared to report attendance of the Troop.
8. Plan for Friday Court of Honor, if your Troop chooses to have one.
9. Attend the Senior Patrol Meetings on Monday and Wednesday at 11:30 PM in the Willits Dining Hall.

If you have any questions before Camp, please contact the Council Service Center at 610-926-3406.

Any questions during Camp, see the Reservation Director or Camp Meade Director.

