



HAWK MOUNTAIN SCOUT RESERVATION HAWK MOUNTAIN COUNCIL #528/BSA

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January 2009

Dear Unit Leader:

The Summer Camp season for the Year 2009 is quickly approaching. The summer camp staff is looking forward to another great year at Hawk Mountain Scout Reservation. Here is your copy of the Leader Guidebook. Please read it carefully. There are several changes that will affect your unit during your stay at summer camp. Our goal is to provide your Scouts with the greatest summer camp experience possible. We hope that you will find the changes very beneficial to the Scouts and the Scouting program. Some of the changes for 2009 include:

- New Boots and Paddles Program for older Scouts
- New fee structure with an early bird fee available
- The opportunity for adults to receive First Aid and CPR certification
- Additional merit badge opportunities

Tour permits required by all units

The Hawk Mountain Council supports the idea that no scout should be deprived of a summer camp experience due to financial circumstances. Partial camperships are available to Scouts in the Hawk Mountain Council. Please contact the Council Office or contact your District Executive concerning the Campership Program.

Remember that this Leader Guidebook will be your map to a successful summer camp experience within your troop. Read it carefully and thoroughly. **Please remember to attend the Leader's meeting on April 19, 2009 at 1:00 PM at the Hawk Mountain Scout Reservation, Willits Dining Hall. There will be updates and new information concerning the 2009 summer camp season.** Your unit will be able to sign up for summer camp 2010 at this time. If you have any questions, please do not hesitate to contact me at the Council Service Center at 610-926-3406

Yours in Scouting,

Sally Trump
Reservation Director

TIME	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
6:30 / 7:10		POLAR BEAR SWIM AT REARY POOL				
7:30 TO 8:15		BREAKFAST SERVED DINING HALL AND HEATERSTACK COOKING MERIT BADGE (7:30 – 9:00)				
9:00 TO 12:00		MERIT BADGE INSTRUCTION SCOUT SKILL DEVELOPMENT C.O.P.E. PATHFINDER PROGRAM				
11:00 TO 12:00		OPEN BOATING - LAKE				
11:40		LEADER AND SPL LUNCH AT DINING HALL				
12:00		SCOUT LUNCH SERVED AT DINING HALL COOKING MERIT BADGE AT SCOUTCRAFT AREA				
12:30		STAFF LUNCH SERVED AT DINING HALL				
1:00		PHOTOS CHECK IN	SIESTA			
1:00					MILE SWIM	
1:30	MILE SWIM PRACTICE AT REARY POOL					
2:00 TO 3:00	OPEN BOATING - LAKE					
2:00 TO 5:00	MEDICAL CHECKS COMMISSARY ORIENTATION SWIM CHECKS	MERIT BADGE INSTRUCTION SCOUT SKILL DEVELOPMENT OPEN SWIMMING (2:00 - 3:30) INSTRUCTIONAL SWIMMING (3:30 - 5:00) C.O.P.E. PATHFINDER PROGRAM OPEN SHOOTING				
4:00	LEADER MEETING SPL MEEING					
5:45		RETREAT AT DINING HALL AND CAMPSITES				
6:00	DINNER SERVED DINING HALL AND HEATERSTACK					FAMILY BBQ
7:00 TO 9:00		OPEN PROGRAM		7:45 - CHAPEL 8:30 - OA	OPEN PROGRAM	
7:00	MERIT BADGE SIGN UPS		SAFETY AFLOAT and SAFE SWIM DEFENSE			
7:45	RETREAT					
8:00	CAMPFIRE					CAMPFIRE
9:00			LEADER MEETING SPL MEETING	OA CRACKER BARREL		
10:00	THE DAY ENDS WITH TAPS					

HAWK MOUNTAIN COUNCIL CAMPING PERSONNEL

Camping Committee Chairman	Jack Bittig	610-582-1953
Reservation Director	Sally Trump	610-926-3406 (W) 484-824-5404 (C)
Council Office		610-926-3406
Camp Administration Bldg.		570-754-7552
Camp Ranger	Kevin Huneke	570-754-7390

Directions to the Hawk Mountain Scout Reservation

Location: The Hawk Mountain Scout Reservation is located in Schuylkill County, Pennsylvania, just off Route 183. From the South, take Interstate 78 to Route 183 North. Cross over the Blue Mountain. At the base of the mountain, turn left just past the Blue Ridge Hotel onto Blue Mountain Road, follow the signs into camp. From the North, take Route 183 South. Make a right turn just before the Blue Ridge Hotel onto Blue Mountain Road and follow the signs.

Mailing Address

Hawk Mountain Scout Reservation
402 Blue Mountain Road
Schuylkill Haven, PA 17972

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WHAT IS BOY SCOUT CAMP?

Hawk Mountain Scout Reservation offers long term camping (6 nights) to Boy Scouts from the Hawk Mountain Council as well as other visiting Councils. Our Camp operates 7 weeks during the summer with 20 Campsites available to Troops. The Scouts sleep in platform tents on canvas cots. We offer a variety of programs, merit badges and, of course, a well stocked Trading Post.

The following information will help serve as a guide for your Troop to have a wonderful Summer Camp Experience.

Camping is the great outdoor adventure of Scouting. The most crucial element of camping is that each Scout should have the opportunity that the Boy Scout Handbook promises.

The Hawk Mountain Scout Reservation is a 700-acre tract of land dedicated to offering Scouts the chance to experience the beauty of the outdoors. We serve over 2,300 Boy Scouts each summer. We are proud to be involved with the Forest Stewardship Program through the state of Pennsylvania.

In addition to our Summer Camp Program, the camp is the center for training adult leaders in the Cub Scouting, Boy Scouting, Venturing and Commissioner Service programs. Reservations for Weekend Winter Camping begin on July 1st each year.

Kittatinny Lodge #5 of the Order of the Arrow, Scouting's honor society, utilizes the Reservation throughout the year for fellowship and service gatherings. Their service, combined with that of the Council Maintenance Committee, provides countless man-hours of up-keep for the Reservation.

HOW DO I SIGN UP FOR SUMMER CAMP?

The first day for sign-ups for the upcoming year will take place at the Annual Leaders Meeting held at the Willits Dining Hall, on April 19, 2009 at 1:00 PM. Reservation forms will be distributed at this time. There is a \$100.00 non-refundable deposit due with your reservation. If you have attended Hawk Mountain Scout Reservation last year, this \$100.00 Reservation Fee will be rolled over to next year.

When choosing a Campsite, please keep in mind the number of boys in your Troop. Every effort will be made to keep your troop in your selected campsite, but the Reservation Director reserves the right to have your unit move to a smaller campsite or share it with another unit.

The following sites have the minimum and maximum numbers listed. If you have a small Troop (less than the minimum), inform us when you make your reservation and we will make your reservation for a ½ site.

	<u>CAMPSITE</u>	<u>MINIMUM</u>	<u>MAXIMUM*</u>
	Tuscarora	36	58
	Tamaqua	15	24
	Cacoosing	20	34
	Maxatawny	22	40
	Perkiomen	19	32
	Mohawk	20	34
	Lenape	19	32
	Te-Tau-Ken	24	40
(Heaterstack)	Navesink	26	42
	Seneca	22	32
	Cayuga	20	34
	Mahantongo	15	30
	Shenandoah	17	28
(Heaterstack)	Iroquois	20	34
(Heaterstack)	Shawnee	32	52
(Heaterstack)	Ontelaunee	19	32
(Heaterstack)	Tulpehocken	22	40
(Heaterstack)	Tanglendam	17	28
	Daniel Boone	35	50
	Davey Crockett	35	50

*Includes Adult Leaders

All Campsites will eat lunch cafeteria-style in the dining hall. Breakfast and Dinner will be in the Campsite for Heaterstack sites and will be delivered. All other campsites will be assigned tables in the Dining Hall for dinner. **Heaterstack sites will have the option of eating breakfast and dinner in the new Marlin Miller Conference Center.**

Reservations for 2010 can be made at the Council Service Center from May 1 – June 5, 2009.

From June 8, 2009 – August 15, 2009, Reservations will only be accepted at the Hawk Mountain Scout Reservation.

***Reminder: To assure your Campsite and week for 2010, attend the Leader's Meeting – April 19, 2009.**

FEES FOR YOUTH

Hawk Mountain Council Units

Early Bird Fee - \$250.00 (Available if paid on or before June 1)

Regular Fee - \$275.00

Out of Council Units

Early Bird Fee - \$260.00 (Available if paid on or before June 1)

Regular Fee - \$285.00

Webelos transitioning to Boy Scouts or newly registered Scouts may take advantage of the Early Bird Fee after June 1, 2009

Boots and Paddles - \$350 (includes summer camp fee)

FEES FOR ADULTS

- 2 adults free for 1 to 10 scouts.
1 additional free adult for each additional 5 scouts.
- \$100.00 each for additional adult.

FEES DUE PRIOR TO CAMP

1. Reservation Site Deposit \$100.00 Non-refundable payment due with Reservation
2. Per Boy Fee \$30.00 per boy **due February 15, 2009**
3. Full Payment **June 1, 2009** to take advantage of the Early Bird Fee.

FEES PAYABLE AT CAMP

Troop Picture	\$7.00 – 8 x 10 color picture – Troops ordering more than 6 pictures will receive one free.
Chicken BBQ	\$8.00 Adults - \$6.00 Children (under 11) Tickets must be purchased by Monday of your week of camp. This fee is for parents/visitors.
Neckerchief	\$4.00 per person for participation in Kittatinny Award.
C.O.P.E.	\$16.00 fee includes T-shirt.
Visitors Meals	\$3.00 Breakfast \$5.00 Lunch \$7.00 Dinner

Additional Food Order Form – see enclosed form for availability and fees.

REFUND POLICY

No refunds will be given unless there is an illness or death in the immediate family. All refund requests must be in writing and made by August 20, 2009. Any refunds given will be subject to a \$5 processing fee. Campership monies will not be refunded nor transferred.

CAMPERSHIPS

It is the philosophy of the Hawk Mountain Council that no Scout should be deprived of the camp experience due to finances. To that end, there is some support for Hawk Mountain Council units in assisting their families in meeting the costs of sending their Scouts to camp. Although the generosity of community leaders has made some limited funding available for Camperships, the Scout and his family, the unit, and the Chartered Partner/local community must share in providing the needed support. The need for Campership support must be determined at the Unit level using the Campership Request Form enclosed in the Leader's Packet.* **The request must be completed and returned to the Council Service Center before May 1.**

***The completed form must include the Parent/Guardian's written explanation justifying the request and the Unit Leader's certification. Alternately, the Unit leader may prepare and sign the written explanation with certification provided by a District Representative..**

NATIONAL AND LOCAL POLICIES

- In compliance with the Civil Rights Act Title IV, the Hawk Mountain Scout Reservation is open to **all Scouts** regardless of race, color, national origin or religion.
- Per action of the National Council Executive Board, BSA, at the October 1987 Meeting – “All outings must have at least **2 ADULT LEADERS**, 1 (one) who must be 21 years old or older and hold a current BSA registration. The second adult must be at least 18 years old or older.”
- Each Troop is under the direction of these competent adult leaders who are in residence at all times with the Troop.
- With the National Council emphasis on the elimination of **CHILD ABUSE**, care should be taken for the new campers. All too often, the first camping experience becomes the last due to the way a Scout is treated by his peers and adults. Hazing will not be permitted in any form. Troop adult leadership is responsible to see that it does not occur. **THERE ARE NO ACCEPTABLE INITIATIONS.**
- Per National Council Policy on **ALCOHOL & DRUGS** – “Use of alcohol or drugs are forbidden in any Scouting activity.” Anyone caught with alcohol or drugs on camp property will be asked to leave immediately. Local and state authorities will be contacted concerning any such cases.
- Use of **TOBACCO** by anyone under the age of 18 is forbidden on camp property. **SMOKING IS PROHIBITED IN ALL BUILDINGS AND PROGRAM AREAS.**
- Per National Council Policy on Firearms – Handguns are forbidden on Camp property. There are no exceptions to this rule. Camp will supply single shot, bolt action, .22 caliber rifles for merit badge work and open shooting. The staff is familiar with our rifles and their condition. Only camp ammo and shotguns may be used. Scouts are allowed to bring their own bow for archery merit badge. The bows need to be checked in the Camp Office immediately upon arrival at Camp. No bow in excess of 35 lb. pull may be used.
- Swim wear per National Standards – For males, brief tank suits, such as Speedos are inappropriate. If preferred, males may wear brief tank suits, but they must be worn underneath boxer or gym style swim trunks. For females, bikini suits are not suitable. One-piece competitive style suits are suitable.
- Per Local Council regulations, there is a **No Liquid Fuel** Policy in camp. Propane/Butane Cylinders are permitted under the adults’ supervision. The Quartermaster’s Office is in charge of disposing of these cylinders.
- Per National Council Regulations, the Buddy System must be used at all times.

- Per the National Council Policy on **transportation** of Scouts, these are the necessary regulations:
 1. All drivers must possess a valid license.
 2. All drivers must be 21 years old or older.
 3. The vehicle must have a valid inspection sticker.
 4. Driving should be done during daylight hours.
 5. Traffic regulations must be adhered to.
 6. A relief driver at least 18 years of age is available.
 7. Minimum Liability Insurance of \$50,000 - \$100,000.
 8. Truck beds and truck campers may not carry passengers.
 9. Only one passenger per seat belt.

- As per National and local Council Policy, all Scouts that are “no shows” to camp need to be verified by a telephone call. In addition, any camper who is a minor and is to leave camp for any reason needs to be signed out by a parent/guardian in the Administration Building. If the camper is being taken by a person other than the legal parent or guardian, verification of identification of this individual is required.

- Per Hawk Mountain Council Policy of **Vehicles** – “Because of potential safety hazards, vehicle permits are restricted to camp service vehicles and all vehicles used to transport physically disabled persons. Any request for special permission to transport physically disabled persons must be made in writing 30 days prior to your stay at camp to the Reservation Director.” “Per National Policy, three and four wheel ATV’s are not permitted in camp. No Bicycles are allowed in camp as well”.

- Per National Council Policy on **Parking** – All vehicles must be kept in the assigned parking areas for the safety of the Scouts. Vehicles will be permitted to the campsite for the sole purpose of unloading/loading troop equipment.

- In compliance with Pennsylvania State Health and Safety Codes, **no dogs or other pets** are permitted in camp during the camping season.

- Per Hawk Mountain Council policy on **cutting trees** – “No trees are to be cut without the specific permission of the Reservation Director or designee. A \$5.00 per inch of diameter penalty fee will be assessed by the Camp Ranger for trees cut without permission.

- Scout Camping at the Hawk Mountain Scout Reservation is to be guided first and foremost by the **Scout Oath, Scout Law, the Outdoor Code and Hawk Mountain Scout Reservation Leave No Trace principles.**



YOUR ARRIVAL AT THE HAWK MOUNTAIN SCOUT RESERVATION

Your Troop will be arriving on Sunday. You should plan to arrive no earlier than **1:00 PM and no later than 3:00 PM**. All vehicles must first stop in the parking lot. There will be a host/guide waiting for your Troop. Your Guide will have a checklist for your Troop to follow. Attached in the back of this Leader guide Book is a complete Scoutmaster Checklist to follow.

- 1. All Scouts and Leaders, needing Swim Checks should carry their towel and swimming trunks when they arrive at camp.**
2. Upon arrival, camp photographs will be taken as part of the check-in process. This is optional for each Troop. Orders are needed at check-in. All Scouts and Leaders are asked to be in uniform.
3. While the unit begins the check-in process, the Unit Leader is asked to report to the Administration building to turn in Troop rosters and other paperwork. Please see Scoutmaster checklist for detailed information. An appointment will be made for a meeting on Monday to take care of fees. **[As per National Regulation, we need to obtain verification of any absentee or “no-show” Scouts.]**
4. While the Unit Leader is in the Administration Building, the Scouts will go to Hafer Lodge to receive camper bracelets and swim tags.
5. Medical evaluations – All Scouts and Leaders will have a medical re-check. Please follow the directions of your guide as you prepare for this evaluation. The leader should have all medical forms available when he checks in at the Administration building. **(All medicals will be returned to the troop at the end of the week.)** Please be sure copies of the medical are made prior to camp. Any adult staying more than 24 hours overnight needs a medical signed by a physician. **All prescription drugs must be given to the medic. Arrangements will be made with the medic to dispense all medication. A limited amount of medication for life threatening condition may be carried by the camper or leader.**
6. Proceed to the Dining Hall for a brief orientation.
7. Swim Evaluation – After your Troop has completed the above items. Your guide will escort you to one of the pools for a swimming evaluation. Please do not go to your campsites before swim tests at the Pool. According to National Standards, all boys and adults planning to participate in aquatic activities need to be checked for their swimming ability. Proficiency levels are non-swimmer, beginner, and swimmer. Retests will be offered daily from 3:30 to 5:00 at Reary Pool. Troops have the option of completing swim testing prior to coming to camp at their convenience using the guidelines found on the form enclosed with this packet.

*** Please note – EARLY BIRD SWIM CHECKS will be held on Thursday Evening this year. EARLY BIRD SWIM CHECKS WILL BE AVAILABLE FOR TROOPS WHO ARE PAID IN FULL TWO WEEKS PRIOR TO CAMP. ARRANGEMENTS WILL BE MADE FOR THE THURSDAY PRIOR TO YOUR CAMP STAY FOR THE EVALUATIONS TO BE COMPLETED. PLEASE BRING YOUR MEDICALS AND ARRIVE AROUND 7:00 PM.**

***SWIM CHECKS FOR TROOPS ATTENDING WEEK 1 WILL BE TUESDAY, JUNE 16, 2009.**

*** YOU NEED TO CALL ONE WEEK IN ADVANCE IF YOU WANT TO PARTICIPATE IN THIS PROGRAM – Please call the Administration Building at 570-754-7552.**

The above items will be done with your Guide. After these items are completed, the following can be done by the Troop.

- **QUARTERMASTER PICK-UP** – Some time Sunday afternoon, the Senior Patrol Leader needs to have the quartermaster issue picked up. The issue may include fire tools, bucket, hose, and the cleaning kit for the latrine.
- **LEADER MEETING** – One Unit Leader needs to go to the Administration Building Conference Room for a brief meeting at 4:00 PM on Sunday. Since this meeting may run an hour in length, you should be in Class “A” uniform ready for dinner. Any final changes and schedules as well as other pertinent information relating to your week at camp will be distributed at this meeting. At the same time there is a SPL meeting.
- **RETREAT CEREMONY** – The colors are retired daily at 5:50 PM. Units utilizing the dining hall for meals are expected to be in attendance in full uniform. Each Senior Patrol Leader will be called on to report the attendance status of the Unit. **(Sunday and Friday’s retreat will be held at 7:45 PM due to the Campwide Campfire. For these two retreats only, please line up on the road above the Dining Hall.)** All Troops are asked to bring their Troop colors.
- **FIRST MEAL** – The first meal served is Dinner on Sunday. For those Troops eating in the Dining Hall waiters need to report to the Dining Hall steward at 5:30 PM. **An adult should be seated at each Troop table.** Those Troops eating heaterstack will have their meal delivered in special containers anywhere from 5:45 – 6:15 PM. After the delivery of your first meal, you can judge your times of meals in order for your own Troop flag ceremony.
- **MERIT BADGE SIGNUPS** –Scouts, through their Scoutmaster, will be able to sign up in advance for merit badges. This is accomplished by having the Scoutmaster forward to the Hawk Mountain Council Service Center a list of attending Scouts and the merit badges they desire to take (form included with this Guidebook) or by taking advantage of our online merit badge signup (directions included in packet). Online merit badge signup may be done up to the Wednesday before you arrive at camp. If the hard copy merit badge signup form is used it must be received at the Council Service Center or faxed directly to the camp at 570-754-7889 **at least 10 days before your arrival at camp.** Every effort will be made to accommodate all requested merit badges. When we must limit the number of Scouts taking a merit badge, requests will be first come, first served. Scoutmasters should bring all signed blue cards corresponding to the listing previously provided to the Merit Badge Sign-up Sunday night. **Blue merit badge cards should be separated by areas when bringing them to the Sunday evening sign-up.**
- **SUNDAY EVENING – MERIT BADGE SIGN-UPS** – Scouts who have not already signed up for merit badges (see above) will have the opportunity to sign up for merit badge instruction at 7:00 P.M. **They need to bring a signed merit badge application to sign-up.** Additional information/locations will be distributed at the Leaders’ Meeting – Sunday, 4:00 PM Administration Building. COPE signup is done on a first-come, first-serve basis with signups beginning at Sunday check-in. Participation is limited. Scouts should verify their participation at the COPE course at 7:20 P.M., Sunday. All Pathfinder participants are required to attend a meeting at 7:00 P.M. at the Pathfinder program area.
- **WELCOMING CAMPFIRE** – AT 7:45 PM all Troops are asked to gather on the road above the Dining Hall. Troop flags are encouraged. We will proceed together to the Campfire Circle. Adult leaders are asked to be seated among their troop members.
- **TAPS** – Our day closes each day with taps at **10:00 PM.** All Scouts are expected to be in their campsite by that time. **Scouts are not to be outside their designated campsite after this time.**

DURING YOUR STAY AT THE HAWK MOUNTAIN SCOUT RESERVATION

- **FIRE & EMERGENCY SIRENS** – In the event of an emergency or fire, a series of siren blasts will be heard. Whenever the siren does sound, all program areas will close immediately. All Scouts and Leaders must proceed to their respective campsites. After a roll call has been taken, **a runner with a buddy from the troop must report to the Camp Administration Building.** The runner and buddy will be informed as to the nature of the emergency and what, if any, action your Unit must take. An **ALL CLEAR** consisting of five second blasts will sound ending the emergency.

Please **post the Troop Fireguard Chart** immediately upon your arrival at camp. Familiarize your Scouts with the procedure for response in an emergency. **Be sure to appoint your Troop fire warden.**

If you discover a fire, report it to the nearest staff member. They have been trained in emergency procedures. Return to your campsite.

The best way to avoid a fire emergency is to train your Scouts in the proper care of a fire. All fires at camp must be under adult supervision.

- **CHAPLAIN SERVICES** – The role of Camp Chaplain is two-fold. First they offer spiritual direction in the form of a Scout Vespers Service. This service will be held on **Wednesday evening at 7:45 PM in the Camp Chapel.** All Units are encouraged to attend this brief yet essential moment to recognize a Scouts Duty to God.

The second service provided by the chaplain is counseling. Occasionally, during a boy's stay at camp, problems arise. The chaplain is available to assist the Troop Leader.

- **HEATERSTACK** – For those Units utilizing the designated campsites at Camp Meade, we have an alternative feeding arrangement. Each breakfast and dinner meal, the heaterstack driver will deliver the same menu as used in the Dining Hall. Troops using the heaterstack method need to prepare and clean the campsite with each meal to ensure good health and cleanliness. In 2009 all heaterstack troop s will have the opportunity to eat breakfast and dinner in the Marlin Miller Conference Center.

Troops are encouraged to follow the following pattern in their campsite. Set-up crew, a Scout to lead grace, after meal announcements and songs, and a clean-up crew.

Heaterstack Troops have the option of having their Friday BBQ served in their campsite. This offers an opportunity for your Scout families to share a meal together. Please inform the Camp Administration at check-in on Sunday if you would like to do this.

- **PATROL COOKING** – Scouting encourages the tradition and skill of outdoor cooking. This is an option at Camp Meade! Please contact the Food Service Director in advance, on Monday, for any cookout desires. You may receive the regular food issued for the meal or a special menu may be arranged. This is important for 2nd and 1st Class cooking requirements.

- **ADMINISTRATION SERVICE** – The Administration Office of Camp Meade offers several services. The office is open for the purchase of Merit Badges (Please Note an Advancement Report is required to purchase badges), Rank Advancement Patches, and Rifle/Shotgun tickets. The lounge of the Hofmann Administration Building is open for Leaders comfort. Complimentary beverages are available. Troop mailboxes are located in the lounge. If a problem arises that your commissioner cannot solve, please direct your needs to the Camp Management. The office is open each day until 9:30 PM.
- **COMMISSIONER SERVICE** – Throughout your week at Hawk Mountain, the Commissioner provides daily contact with your Troop. The Commissioner will assist your Unit in any program and advancements needs. Any problems should first be directed to the Commissioner. Your Troop Leadership Corps are the first teachers in skills. However, the Commissioner staff will complement your staff in skill instruction.
- **CAMPSITE CHECK-IN INSPECTION** - The Senior Patrol Leader, with advice from his unit leader, is responsible for the inspection of his campsite upon check-in. The objective is to make sure the campsite has been left in both a clean and safe condition. At the Sunday 4:00 PM SPL meeting your SPL will be given a form for recording this inspection. This form is to be turned into the Camp Commissioner on Monday. Your SPL should pay particular attention to the condition of the tents and cots.
- **CAMPSITE INSPECTION** – Each day the SPL, with advice from his unit leader, is responsible for the daily inspection of his campsite. The objective is to make sure the campsite is both clean and safe. Note any problems and report them to your camp commissioner. Your SPL will be given two copies of a form for recording the daily inspection – one copy for posting on the unit’s bulletin board and a second copy for daily turn in. The SPL notes the results of his inspection on the posted copy and on the camp commissioner’s copy. He is to put the camp commissioner’s copy in the camp commissioner’s mail box each day before 5:00 PM. This copy will be returned to you each day after the camp commissioner has seen it.
- **SENIOR PATROL LEADER MEETING** – Sunday at 4:00 PM and Tuesday at 9:00 PM, the SPL’s gather for a brief meeting at the Dining Hall. Working together with the Commissioners and Program Director, they help in the planning of special events. At this meeting SPL’s will learn about conducting campsite inspections.
- **HAWK TALK** – This is a Hawk Mountain tradition! This daily newspaper shares the day’s events and special announcements. The Hawk Talk will be available at your morning meal. Posting it in your campsite will take care of many scheduling questions.

THE LAST TWO DAYS AT HAWK MOUNTAIN SCOUT RESERVATION

The most confusing days occur at the end of the week. This section is provided to assist you in finishing your week at camp without difficulty.

FRIDAY

- **MERIT BADGES** – All Merit Badge work should be **completed by 12:00 Noon (except Cooking and all Boating badges) on Friday**. Work that is not completed should be scheduled as soon as the Scout returns home. All completed applications and partials will be placed in your Troop mailbox in the Administration Building by 4:30 PM with the exception of Aquatics merit badges which will be in mailboxes after Dinner.
- **KITTATINNY AWARD** – In order for the patches to be awarded, all work on the Kittatinny Award must be completed and turned into the Administration Building by **12:00 noon on Friday**. The stamps for marking your neckerchiefs will be available in the Administration Building (Friday afternoon until 10:00 PM).
- **CAMPWIDE OPEN PROGRAM** – At 2:00-4:30 PM the following program areas will be open for activity: shooting sports, pool, ecology and handicraft.
- **ADVANCEMENT** – Completed advancement reports can be turned in at the Administration Building. **THE OFFICE CARRIES ALL CAMP RELATED BADGES AND RANK ADVANCEMENTS FOR A FRIDAY NIGHT COURT OF HONOR.**
- **CHICKEN BBQ** – Friday's evening meal is our cafeteria style BBQ. The meal will begin at 6:00 PM. Please be sure to have all of your tickets in the hands of your guests and scouts before entering the building. Heaterstack Units may request the BBQ be delivered to their site. Arrangements must be made for this service by Thursday.
- **RETREAT AND CAMPFIRE** – The colors will be retired at 7:45 PM. All Troops are to be present and lined up by Reary Pool by 7:40 PM. Visitors should be directed to line the parade field. After retreat, the staff will lead the parade to the campfire circle. Please be sure to have adequate lights for escorting your guests to their vehicles. The Trading Post will be open after the campfire until 10:00 PM.

SATURDAY MORNING

- **BREAKFAST** – Saturday breakfast is cafeteria style to ensure that Troops may leave camp in a timely fashion from 7:15 – 8:30 AM. All troops, including heaterstack have breakfast in the dining hall.

**ALL TROOPS INCLUDING THOSE IN HEATERSTACK ATTEND
THIS CAFETERIA STYLE BREAKFAST**

****** BEFORE CHECK-OUT READ THIS ******

- **QUARTERMASTER** – Please return all issued supplies from the Quartermaster on Saturday after your Troop has finished cleaning the site.
- **ADMINISTRATION** – Prior to your departure, please stop by the Administration building. This will be the opportunity to settle any financial accounts stemming from your week at Camp Meade. While at the office, please check your mailbox for any additional mail and/or advancement paperwork. You will receive your Troop pictures and any patches or mugs due your Unit.
- **LOST & FOUND** – Any items gathered from the week will be stored at the Administration Building and at Reary Pool. Please refer anyone seeking lost items to these locations.
- **DEPARTURE TIME** – Please be sure to have your parents notified that 9:30 AM is the latest departure time from Camp Meade. Please assist us by having your transportation ready.
- **CAMPSITE CHECK-OUT INSPECTION** – The Senior Leader, with advice from his unit leader, is responsible for the inspection of his campsite for check-out. The objective is to make sure you leave the campsite in both a clean and safe condition. A form for recording this inspection will be placed in your mail box on Thursday. Please turn this form into the office when checking out. Note any problems and report them to your Camp Commissioner. Especially note any damage to tents and cots so that appropriate charges can be accessed. Remember a Scout is Clean! Your Troop should be checked out of camp no later than 9:30 AM Saturday morning.



DAILY PROGRAMS

AQUATICS – The pool and pier offer a variety of opportunities for all levels of swimming abilities.

- **Polar Bear Swim** – is offered each morning. During the Leaders Meeting on Sunday, 4:00 PM you will be given signup information for polar bear.
- **Boating** – Open boating is available daily from 11:00 AM – Noon and 2:00-3:00 PM.
- **Mile Swim Practice** – On Monday through Thursday from 1:30-2:00, there is a mandatory practice for the mile swim. The mile swim will occur on Friday, 1:00 PM at Reary Pool.
- **Instructional Swim** – Each afternoon from 3:30-5:00 PM the aquatic staff is ready to help your Scouts. From basic swimming skills, endurance building, help with floating, and additional evaluations, we desire to have your boys become better swimmers.
- **Swimming** – Open swimming is available for all campers from 2:00-3:30 Monday-Friday.
- **Safety Afloat and Safe Swim Defense** – will be offered to all adult leaders. Training will occur each Tuesday evening beginning at 7:00 PM. Certification is valid for two years.

SCOUTCRAFT – Instruction for all types of cooking, First Aid, Totin chip, Pioneering and Orienteering are available with arrangements made with the area director. Trek Safely training will be offered Thursday evenings.

HANDICRAFT – This area features art, basketry and leatherwork, open to all Scouts. The woodcarving merit badge is designed for older Scouts. Totin chip is required for all those interested in woodcarving. Materials necessary for these classes will be available in the Trading Post.

SHOOTING SPORTS – On Monday afternoon, from 2:00-5:00 PM, our Range Officers are prepared to meet the needs of new campers for their first time on the range. After a brief safety instruction your marksmen will receive a step-by-step hands-on opportunity to shoot the camp owned .22 caliber rifles and bows. Please, try not to have all the new campers at the range at once! Spread them out over the afternoon. The Rifle Range can accommodate 16 shooters at a time, and the Archery Range can accommodate 8 shooters at one time. Please be patient. Tuesday-Thursday, 2:00-5:00, Friday 2:00-4:30 PM, is open shooting. **(Tickets are required for rifle and shotgun shooting and need to be purchased at the Administration Building.)**

Pathfinder Program

It is our recommendation that all first year Scouts participate in the Pathfinder Program. The advancement opportunities and the exposure to all areas of the camp will help assure that these campers have a positive experience.

The Hawk Mountain Scout Reservation realizes how important it is to work with new scouts in the Boy Scouting program, and attempting to maintain them to continue their scouting path in the future. Therefore, the Pathfinder Advancement program is an important part of our camp program. It allows scouts the opportunity to advance through **most** requirements for the Tenderfoot, Second Class, and First Class ranks; as well as earn two merit badges toward advancement goals.

The program is held in its own program area, and will utilize all of the camp facilities. Scouts interested have to sign up **only** for this program, since it will fill the entire day for each day at camp.

A trained staff will work with scouts to achieve requirements toward their three ranks. Staff will be utilized from other program areas to work on Indian Lore merit badge and Mammal Study **or** Swimming merit badges. Scouts will have the opportunity to complete all of these during their stay at camp.

Troops wishing to have their boys participate in this program are requested to send at least one leader to assist scouts who are participating in the program.

Please remember that it is the leader's responsibility to sign off the requirements in the Boy Scout handbook and the HMSR staff will provide the leaders with a list of completed requirements.

Use the form enclosed in the Leader's packet to sign your Scouts up for the Pathfinder program. You may send the form in early with your merit badge sign-ups, or bring it with you to camp.

If your Scouts are planning on taking the Swimming merit badge be certain they are strong swimmers. We want all first year campers to be successful and have the very best camp experience they can have.

More information will be released at the leader's meeting.

EVENING PROGRAM

Monday, Tuesday, and Thursday Evenings: “Open/Troop Program”.

In working with the Camp Meade Director and Area Directors, we hope to cater to a larger number of requests. All areas will be open both nights for such things as, but not limited to, Shooting Sports – Rifle, Archery and Black Powder, Boating, Climbing and Rappelling, Swimming, Indian Lore, Nature Trail, Handicraft, or Scoutcraft.

These evenings may also be used for your troop to do its own program such as cooking out, an inter-troop campfire, a conservation project, new skills instruction, a patrol/troop hike, a ball game in the field, or whatever. With some advance planning and imagination, your PLC can do almost anything or any combination of the programs offered. Conservation Projects can be scheduled with the Nature Director on Monday, to be done throughout the week.

Wednesday Evening: A Service at the Chapel will be offered at 7:45 PM. “A Scout is Reverent.” We encourage all Scouts and Leaders to attend.

Wednesday Evening: The Order of the Arrow Call-Out Ceremony will be held at 8:30 PM. We will proceed directly from chapel to the ceremony.

Friday Evening: Retreat and Campfire. See “The Last Two Days at the Hawk Mountain Scout Reservation”.



ADVANCEMENT PLAN

Advancement is an integral part of Scouting and as such is important to any successful week in camp. The following are guidelines for planning your Scout's trail during your stay at Camp Meade. There are two essential thoughts to keep in mind while counseling those who plan to attend camps: 1) the individual boy's skill and desires, and 2) the schedule of times needed to complete any badge. Please be sure to counsel each boy individually noting the prerequisites that merit badges may have. These prerequisites are given in order to assist you and the Scout in completing the skills.

MERIT BADGE PROGRAM

Only through individual counseling can you determine what badges a boy needs to work on or in which he has desires and skills. Here are some crucial steps in the planning process.


- **A boy's physical skill needs to be considered especially in the aquatic badges. In shooting sports, the years of shooting archery, rifle, and shotgun need be considered.**
- Scouts should **come to camp having read** the requirements and reviewed the Merit Badge Book. Prerequisites should accompany them to their first class.
- **Merit badge applications** should be **readied** prior to camp arrival, including signatures.
- **Scouts** who come prepared will be able to finish the badge in less time having additional time for open areas and Troop programming. Please be sure to carefully review pre-requirements for each Merit Badge.
- All merit badge work should be completed by Friday noon, with the exception of all Boating merit badges. This will allow the Troop time for the camp-wide open program and board of review.
- We will be offering some merit badges (Fingerprinting, Pulp and Paper) that Scouts will be able to begin to take mid week if they complete other merit badges early. Scouts will have an opportunity to visit the Handicraft program area to schedule these.

PARTIAL COMPLETION

For all merit badges, a boy will receive a partial statement if he has completed any of the requirements. The partials will state the requirements that the Scout has accomplished. The philosophy behind a partial is for a boy to return home and complete the badge as soon as possible. The counselor has the right to review any and all of the completed requirements before signing for the merit badge. (If necessary, a return to camp during the same summer is possible, even for a day visit, in order to complete the badge requirements).










MERIT BADGE PRE-REQUISITES

Aquatics Area





	Canoeing	<ul style="list-style-type: none"> *Must complete swimmer classification test *Swimming Merit Badge *Bring clothes and shoes that cover toes and heel to get wet *Recommended minimum age of 13
	Lifesaving	<ul style="list-style-type: none"> *Must bring long sleeve button-down shirt, long pants *Must complete swimmer classification and have passed *SWIMMING merit badge *Second Class (7a through 7d) and First Class (9a and 9c) *Recommended minimum age of 13
	Rowing	<ul style="list-style-type: none"> *Swimming Merit Badge *Must complete swimmer classification test *Must be able to lift rowboat *Bring clothes and shoes that cover toes and heel to get wet *Recommended minimum age of 13
	Small Boat Sailing	<ul style="list-style-type: none"> *Must complete swimmer classification test *Swimming Merit Badge *Bring clothes and shoes that cover toes and heel to get wet *Recommended minimum age of 13
	Swimming	<ul style="list-style-type: none"> *Must complete swimmer classification test *CPR Instruction – not certification *Must bring long sleeve button-down shirt, long pants *Second Class (7a through 7d) and First Class (9a and 9c)
	BSA Lifeguard	<ul style="list-style-type: none"> *CPR Certification (Bring current card/proof of certification) *Swimming Merit Badge, Lifesaving Merit Badge, and Rowing Merit Badges suggested *Must complete swimmer classification test *Minimum age of 14 *DO NOT SCHEDULE ANY OTHER PROGRAMS DURING THE DAY
	Snorkeling BSA	<ul style="list-style-type: none"> *Must bring own equipment – mask, fins, snorkel *Must complete swimmer classification test
	Mile Swim	<ul style="list-style-type: none"> *Must be a swimmer *Should attend practice every day








Ecology and Conservation Area

	Environmental Science	<p>*3e – Research prior to camp: Bring materials to camp *4 – Bring report journals to first day of class</p>
	Fish and Wildlife Management	<p>*5 – Bring written records or proof of projects to camp</p>
	Forestry	
	Geology	
	Mammal Study	<p>*Pen/Pencil and Notepad</p>
	Nature	<p>*4e – Catch and identify 2 species of fish (show completion with note from SM))</p>
	Oceanography	<p>*Writing Ability *Pen/Pencil and Notepad</p>
	Reptile And Amphibian Study	<p>*8 – Bring records to camp</p>
	Soil and Water Conservation	<p>*7 – Bring report of visit or proof of project (photo and records)</p>








Handicraft Area

	Art	*4 Be prepared to discuss what you learned in your visit to an art museum/gallery to be covered in class time
	Basketry	* \$17 for merit badge kit
	Leatherwork	* \$8.00 - \$12.00 for merit badge kit
	Woodcarving	*Must bring Totin' Chip card * \$4.00 for merit badge supplies *Recommended Scout be at least 13 years old


Indian Village

	Archaeology	*4 - Complete research prior to camp: Bring research materials to camp
	Fishing	*Bring fishing equipment *9 – Bring proof of completion to camp
	Fire Safety	*6a - Bring completed plan to camp *9a – Bring proof of completion *11 – Bring proof of completion
	Indian Lore	*\$8.00 - \$12.00 for merit badge supplies
	Weather	*8 – Bring weather instrument and week long record to camp

Outdoor Skills








	<p style="text-align: center;">Camping</p>	<p style="text-align: center;">*5e, 8c, 8d, 9a, 9b, 9c - Bring proof of completion to camp</p>
	<p style="text-align: center;">Cooking</p>	<p style="text-align: center;">*Bring cook kit with utensils *2a, 2b, 2c, 3a, 3b, 3c - Bring pyramid and menus to camp *7 - Bring proof of completion to camp</p>
	<p style="text-align: center;">Emergency Preparedness</p>	<p style="text-align: center;">*First Aid Merit Badge *8c - Bring proof of completion of an emergency family kit (note from SM)</p>
	<p style="text-align: center;">First Aid</p>	<p style="text-align: center;">*Must bring proof of completed First Class first aid requirements *Bring homemade personal first aid kit to camp</p>
	<p style="text-align: center;">Orienteering</p>	<p style="text-align: center;">*Bring compass, pen/pencil, and notepad *Camp orienteering map - \$3.00</p>
	<p style="text-align: center;">Pioneering</p>	<p style="text-align: center;">*Bring proof of completed First Class Rope requirements</p>
	<p style="text-align: center;">Wilderness Survival</p>	<p style="text-align: center;">*Bring materials for personal survival pack *Requires Tuesday evening overnight outing</p>

Merit Badge offered by Camp Chaplain




	<p style="text-align: center;">Citizenship in the Community</p>	<p style="text-align: center;">Willits Dining Hall Porch *2A, 3, 5, 7 *Not recommended for first year Scouts</p>
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Science/Technology

	Astronomy	<p>*Must attend nightly observations according to merit badge schedule and counselor</p> <p>* 6 – Bring sketch</p> <p>*7b – Bring sketch</p> <p>*9a or 9e</p>
	Communications	*5 – Bring report from meeting
	Computers	<p>*7a</p> <p>*10 – Be prepared to present the report at camp</p>
	Electricity	<p>*\$ 3.00 for merit badge kit</p> <p>*Bring Inspection report to camp</p>
	Energy	<p>* 1a – Bring article to camp with you</p> <p>*4 – Bring report to camp</p>
	Electronics	
	Space Exploration	* MONEY FOR MERIT BADGE SUPPLIES

Shooting Sports

	Archery	*Limited to 24 participants per session
	Rifle Shooting	<p>*Experience with .22 caliber rifle</p> <p>*Approximately \$12.00 for ammunition/targets</p> <p>*Suggested for older scouts</p> <p>Limited to 35 Scouts</p>
	Shotgun Shooting	<p>*Strength to shoot 12 gauge shotgun</p> <p>*Approximately \$15.00 for ammunition/targets</p> <p>*Limited to 15 participants</p>

PLEASE NOTE – ALL PREREQUISITES MUST BE COMPLETED PRIOR TO CAMP FOR MERIT BADGE COMPLETION AT CAMP

<u>9:00 - 10:00</u>	<u>10:00 - 11:00</u>	<u>11:00 - 12:00</u>	<u>2:00 - 3:00</u>	<u>3:00 - 4:00</u>	<u>4:00 - 5:00</u>
Archery 9:00 - 10:30	Archery 10:30 - 12:00	Fish & Wildlife Management	Electronics	Archaeology	Art
Basketry	Astronomy	Indian Lore	First Aid	Camping	Basketry
Canoeing			Fishing	Canoeing	
Computers	Basketry	Oceanography		Computers	Electricity
Emergency Preparedness	Energy	Orienteering	Soil & Water Conservation	Environmental Science	Emergency Preparedness
Environmental Science	Environmental Science	Cooking 12:00 - 2:00		First Aid	Geology
Fishing	Mammal Study	Space Exploration	Weather	Forestry	Indian Lore
Leatherwork	Fire Safety	Woodcarving	Wilderness Survival	Fire Safety	Mammal Study
Lifesaving 9:00 - 10:30	Shotgun Shooting 10:30 - 12:00	Citizenship in the Community	Woodcarving	Leatherwork	Pioneering
Reptile & Amphibian Study	Communcations		Communications	Nature	Communications
Rifle Shooting 9:00 - 10:30	Art		Citizenship in the Community	Space Exploration	
Swimming 9:00 - 10:30	Camping				
	Swimming 10:30 - 12:00			Rowing	
Rowing				Sailing	
Sailing					

ORDER OF THE ARROW

* **Kittatinny Award** – This program is a long-standing tradition at Hawk Mountain Scout Reservation. Scouts and Scouters can complete requirements throughout the week. They include such things as Scout spirit, advancement, service, conservation, leadership, and many program opportunities. Some awards can be earned simply by attending camp. The program is designed for all Scouts and Scouters, from new Scouts to experienced leaders. This is a great way to familiarize your Scouts and yourself with the camp and its programs and to help keep you busy.

Forms for the Kittatinny Award will be given at check-in. Be sure to tell your guide how many new Scouts, experienced Scouts, and leaders you have. Keep track of progress on these forms throughout the week.

A green neckerchief is available for \$4.00. The neckerchief is optional but is recommended and will be part of the Sunday New Camper Ceremony. This ceremony will be held at the end of the Sunday night campfire. Campers new to HMSR will remain behind after the campfire is dismissed with the appropriate number of adult leader.

On Friday, turn in your Kittatinny Award Summary sheet to the Camp Meade Director. You keep the award forms so that you'll know how to stamp the neckerchiefs. All those who complete the award will receive a Kittatinny Award patch for the neckerchief. You may also stamp the back of the neckerchief for each award earned.

Be sure to bring you neckerchief to camp every year as the award may be earned every summer.

In order to receive Honor Troop, 85% of your troop in camp must earn the Kittatinny Award.

In order for the patches to be awarded, all work on the Kittatinny Award must be completed and turned into the Administration Building by **12:00 noon of Friday**. The stamps for marking your neckerchiefs will be available in the Administration Building (Friday afternoon until 10:00 PM).

Sunday – This evening's campfire includes a ceremony for all new campers at the Hawk Mountain Scout Reservation. Don't forget to bring the green neckerchiefs, if you have them, and have each new camper bring along a piece of kindling size wood for use in the ceremony. Be prepared to separate the new camper from the others when you enter the campfire circle. At the end of the campfire the seasoned campers will be dismissed. Exit the campfire area and quietly return to camp. The ceremony team will lead the new campers from the campfire to the Indian Village for their ceremony. Plan to have appropriate leadership supervising both the seasoned campers and new campers.

Wednesday – This is OA Day. Arrowmen are encouraged to show their spirit by wearing their sashes with their Class A uniform. Wednesday evening, members of the Order of the Arrow ceremonies team will conduct a "call-out" for all new members. Crackerbarrel will follow call-out in the Kittatinny Room. Out-of-council Troops need to have written permission from their own council to participate in our call-out. Every Order of the Arrow member is invited to attend the Crackerbarrel. **Please note: there will be Order of the Arrow items available for purchase at Crackerbarrel.**

Friday – The Grand Finale. Any Scout elected this year, regardless of whether he took an April or May Ordeal will be recognized by being asked to stand during the campfire's "call-out".

Order of the Arrow Participation Award is awarded to Troops that participate in the Order of the Arrow Call-Out Wednesday night, wear their sash and/or Order of the Arrow tee shirt on OA Day, which is also Wednesday. Reminder: The Order of the Arrow sash is to be worn only with the Class A Boy Scout Uniform. The Troop also attends the crackerbarrel after call-out, does a service project, has a troop visitation, and attends open program. If you have any questions, please see the Summer Chieftain. Forms for this award will be available at check-in.

RECOGNITION PROGRAMS

- **Camp Patch** – All Scouts receive a complimentary camp patch before departure.
- **Camp Leader Mugs** are given to those adults who spend the entire week in camp recognizing their commitment to Scouting. Names are drawn from your Troop roster so please fill this in carefully. Only youth receive the complimentary camp patch.
- **Troop Dairy Mug – One** mug is given (**per Troop**) for those who attend Hawk Mountain Scout Reservation with 75-100% of their youth membership. Membership numbers are determined by the Council Service Center Registrar. A limited supply of extras may be available for a nominal fee.
- **Honor Troop** – is awarded to the Troop who has achieved the following:
 - § Clean Campsite Award
 - § Senior Patrol Leader participates in all SPL meetings
 - § Adult leader participates in all leader meetings
 - § Has a leader trained in Safety Afloat and Safe Seim Defense
 - § Has troop flag at retreat ceremony
 - § 85% Scouts/ Scouters earn Kittatinny Award

Tracking will be discussed at the Leaders' Meeting and at the SPL Meeting, Sunday 4:00 PM

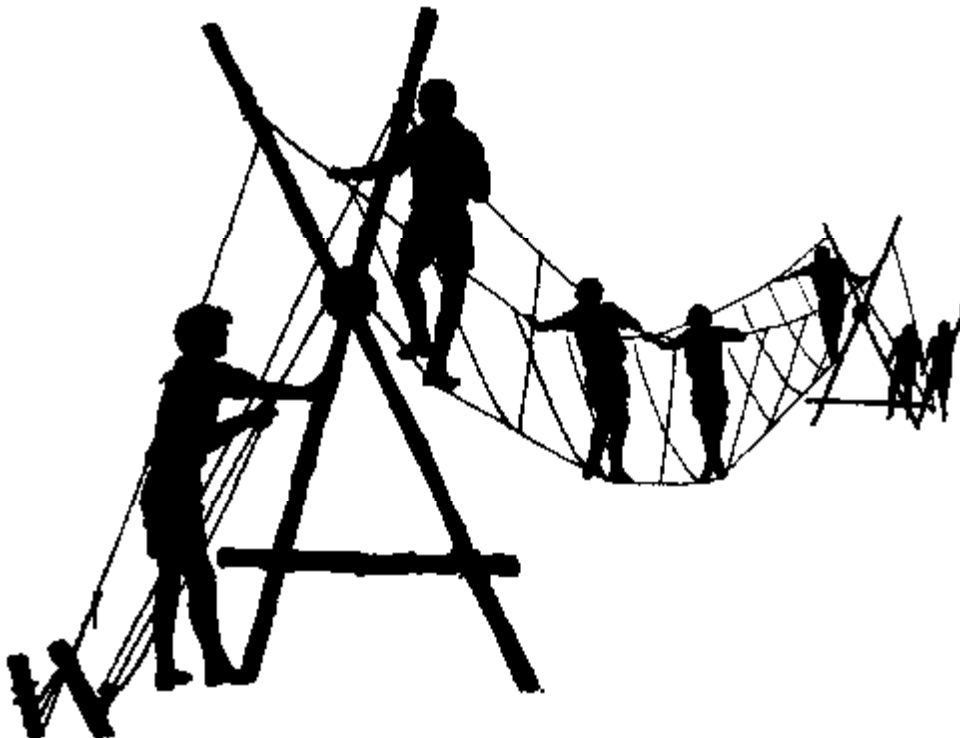
- **Clean Campsite Award** – is given to those Troops who maintain the high standards of living within the camp. The award is given to units that maintain a clean and safe campsite and whose SPL conducts the daily inspection of your campsite. The score that your SPL awards for each day's inspection is not used to determine this award. A banner commemorating the award is distributed to your Troop upon departure. If there is more than one Troop in the Campsite, each individual Troop will have the opportunity to earn the Clean Campsite Award.
- **Scoutmaster Challenge** is a program for adult leaders designed to challenge and encourage them to take an active part in Troop programming. Look for more information at the April Leader's meeting.
- **Paul Bunyan Certificate** is awarded to those who have completed the requirements. Please see the Scoutcraft Director Monday evening.
- **Rifle Range Award** is given to the Scoutmaster and Senior Patrol Leader team who have the highest score in the weekly contest at the rifle range. Recognition will be awarded to the winning team at Friday's Campfire. **Wednesday, 1:00-2:00 PM.**
- **The Archery Award** is given to the Scoutmaster and Senior Patrol Leader team who has the highest score in the weekly contest at the archery range. **Wednesday, 1:00-2:00 PM.**
- **The Old Man of the Mountain Award** is given to the adult leader who has the highest target scored at the rifle range during the week of your stay at camp.
- **Polar Bear Swim** is earned by the **Scout** or **Scouter** who attends all five days. Due to the large number of Polar Bear participants there are two times, 6:30 and 7:00 AM at the Reary Pool for fitness and fun activities. Campsites will be given a time slot at the Sunday Leaders Meeting as well as a special roster form. A special patch is available for purchase at the

- A signed copy of your roster will be needed to purchase patches. Patches cost \$2.25.
- **BSA Mile Swim** is awarded to those **Scouts** and **Scouters** who complete the training and the actual swimming of one mile. Mandatory practice at 1:30 PM. Monday to Thursday prepares the Scout for the event. A National patch is available for purchase at the Trading Post upon completion of your swim at 1:00 PM Friday at Reary Pool.
- **BSA Lifeguard** is awarded to those Scouts and Scouters possessing the skills and knowledge of the Swimming, Lifesaving, Rowing, and First Aid Merit Badges who complete this weeklong training in aquatics skills. Skills acquired are in lifeguarding, instruction, safety and aquatic operations. A National patch is available in the Trading Post for those who complete the requirements. This requires extra time for completion. Please don't schedule any other merit badges or COPE. **CPR Certification is required for completion. Bring your CPR certificate with you to camp.**
- **Snorkeling BSA** – This is a special program offered by arrangements with the Aquatics Director. A card and patch are given upon completion. You must bring your own mask, fins, and snorkel and be a swimmer classification.
- **Student of My Faith** – This is an award earned by attending a discussion session about faith, with the chaplain. This session is offered each morning on the porch of the Willits Dining Hall.
- **Kittatinny Award** is a long-standing tradition at Hawk Mountain Scout Reservation. Scouts and Scouters can complete requirements throughout the week. They include such things as Scout spirit, advancement, service, conservation, leadership, and many program opportunities. Some awards can be earned simply by attending camp. The program is designed for all Scouts and Scouters, from new Scouts to experienced leaders. This is a great way to familiarize your Scouts and yourself with the camp and its programs and to help keep you busy. More information about this program can be found on page 31.
- **Order of the Arrow Participation Award** is awarded to the Troop that participates in OA Call-Out, **wears their sash and/or OA T-shirt** on Wednesday, attends crackerbarrel after Call-Out, does a service project, attends open program, and **has a troop visitation**. If you have any questions, please see the Summer Chieftain.



Training Opportunities

- **Safe Swim Defense and Safety Afloat** is awarded to adult leaders completing the seminars on aquatic safety. The instruction session will be held on Tuesday evening beginning at 7:00 PM. Location will be announced at the Sunday Leaders Meeting. **Certification is valid for two years.**
- **Climb on Safely** is offered each week at the COPE program area. Please check the daily newsletter, “Hawk Talk” for day and time.
- **Trek Safely** is offered each week in the Scoutcraft program area. Please check the daily newsletter, “Hawk Talk” for day and time.
- **Leave No Trace** is offered each week. Please check the daily newsletter, “Hawk Talk” for day and time.
- **First Aid Certification** is offered Monday evening beginning at 7:00 PM. Location will be announced at the Sunday Leaders Meeting. There is a charge of \$20.00 for this certification. You must preregister online to take this class.
- **CPR Certification** is offered Thursday evening beginning at 7:00 PM. Location will be announced at the Sunday Leaders Meeting. There is a charge of \$15.00 for this certification. You must preregister online to take this class.



RESPONSIBILITIES OF THE TROOP COMMITTEE

The Troop Committee has the overall responsibility to make sure that all standards and planning are completed prior to the Unit's arrival to Camp. Here is a checklist of important items.

1. Ensure that the Troop Leadership attends the Leader Orientation Meeting on April 19, 2009 at 1:00 PM in the Willits Dining Hall, Hawk Mountain Scout Reservation.
2. Select a Campsite and week that you plan to attend next year. The reservation should be made at the April Leaders' Meeting to ensure your choice. If the reservation isn't made at this meeting, please be sure to make it before or during your Troop's week at Camp.
3. By February 15, 2009 make the site deposit, which is \$30.00 per boy.
4. Confirm that two adult leaders will be present in Camp at all times.
5. Coordinate a camp savings plan and necessary fundraisers for the trip.
6. Make the necessary transportation to and from camp.
(All Troops must file the necessary Tour Permit.)
7. Confirm that all fees are paid prior to the Troop's arrival at Camp. If done by June 1 your troop will be entitled to the Early Bird Fee.
8. Make preparations for a Board of Review at Camp.



SCOUTMASTER CHECKLIST

1. February 15, 2009 – Pay the per boy fee, which is \$30.00 per boy.
2. Attend the April 19, 2009 Leader's Meeting in the Willits Dining Hall, Hawk Mountain Scout Reservation at 1:00 PM.
3. Reserve a Campsite for 2010. This can be done at the April Leaders' Meeting.
4. Counsel each Scout as per his advancement plan at Camp. Select the merit badges according to the Scout's skills and the scheduled times. Please use the grid sheet for the summary of all the merit badges.
5. Confirm your Troop's patrol organizations for Summer Camp.
6. Confirm adult leadership at Camp.
7. Campership forms are due May 1, 2009 to the Council office.
8. The balance of the boy's fees must be paid by June 1, 2009 to take advantage of the Early Bird Fee.
9. (Optional) If your fees are paid two weeks in advance, call the Hawk Mountain Scout Reservation at 570-754-7552 to register for early bird swim checks. This will occur the Thursday evening prior to your week at Camp at 7:00 PM. Please be sure to bring your medicals.
10. Scouts, through their Scoutmaster, will be able to sign up in advance for merit badges. This is accomplished by having the Scoutmaster forward to the Hawk Mountain Council Service Center a list of attending Scouts and the merit badges they desire to take (form included in this Guidebook). The merit badge listing must be received at the Council Service Center or faxed directly to the camp at 570-754-7889 **at least 10 days before your arrival at camp.**
11. Make photocopies of all medicals. The parents should retain a copy, the Troop should keep a copy, and Camp will keep a copy. The Camp will return all medicals when the Troop leaves camp. Boys must have a current parental signature as well as the doctor's signature. The physical must have taken place within the past 36 months. All adults over 40 years of age must have an annual physical. Please note: if any adult will be in camp overnight, they will need a physical with a doctor's signature.
12. Complete Troop Rosters prior to arrival at Camp. When you check in, we will give you a copy of the roster.
13. During Check-in we will need the following completed forms:
 - Troop Rosters
 - Medicals- Photocopy only
 - Medication Forms
 - Camp Photograph Order Form
 - BBQ Chicken Order Form
 - Additional Food-Hot Dogs and Pizza Order Form
 - Photo Release Forms
 - Tour Permit

No money transactions will occur Sunday. An appointment time will be given for Monday.

14. Please be sure Scouts/Leaders are prepared to take a swim test when they arrive at Camp. They should carry their towel and swim trunks.
15. Attend the 4:00 PM Leaders Meeting on Sunday (arrival day) in the Administration Building. Have your SPL attend the SPL meeting also at 4:00 PM
16. Be sure to have alternate evening programs set up for Scouts in the event that Camp events are not available.
17. Plan alternate activities for Scouts who have completed merit badge work.
18. Attend the second Leaders' Meeting during your week of Camp – Tuesday 9:00 PM, the Willits Dining Hall.

If you have any questions, please don't hesitate to contact the Camp Director.

Council Office
Camp Office

610-926-3406
570-754-7552



SENIOR PATROL LEADER CHECKLIST

1. Attend the Leaders' Orientation Meeting on April 19, 2009 Willits Dining Hall, Hawk Mountain Scout Reservation at 1:00 PM with your Scoutmaster and other camp leaders.
2. Direct the Troop Leader Council in planning the week's program. Be sure to allow free time for Scouts as well as development time in merit badges and skills.
3. Prepare the Troop Duty Roster and Troop Fireguard Chart.
4. Obtain the Latrine Kit and other supplies on Sunday after check-in from the Quartermaster, which is located behind the Administration Building.
5. Schedule waiter for meals. We suggest an experienced camper for the first meal – Sunday Dinner.
6. Plan for skill instruction of new Scouts. Involve your Troop Guide, Troop Instructors, and other Junior Leaders. Resources from camp Program areas are available by prior arrangement with the Camp Meade Director.
7. Retreat Ceremonies – Be prepared to report attendance of the Troop.
8. Plan for Friday Court of Honor, if your Troop chooses to have one.
9. Attend the Senior Patrol Meetings on Sunday at 4:00 PM in the Willits Dining Hall and Tuesday at 9:00 PM o. Have your Scoutmaster attend the Leader's meeting also at 4:00 PM.

If you have any questions before Camp, please contact the Council Service Center at 610-926-3406.

Any questions during Camp, see the Reservation Director, Camp Commissioner, or Camp Meade Director.

